

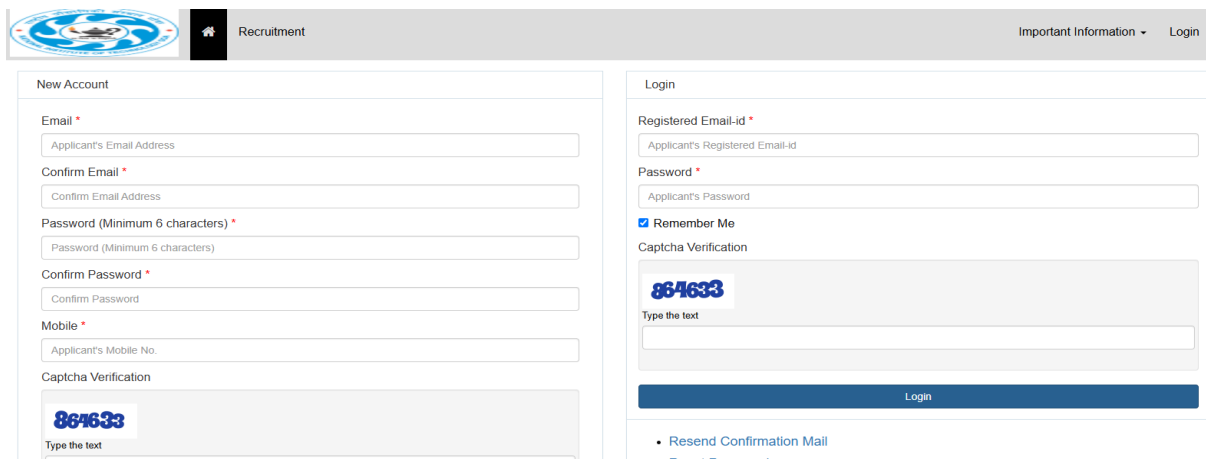
Step by Step Guidelines for NIT Goa Recruitment (Teaching Staff)

Introduction

- This guide provides step-by-step instructions to complete and submit the NIT Goa Teaching Staff Recruitment Application Form.
- All applications must be submitted through the official NIT Goa Recruitment Portal:
- Accessing the System: <https://nitgoarec.samarth.edu.in/>

New Account Registration and Login

1. Visit the official NIT Goa Recruitment Portal.
2. Create a new account using the required details.
3. After successfully creating your account, log in using your registered credentials received on your verified email.
4. After logging in, click on “Apply Now” to begin the application process.



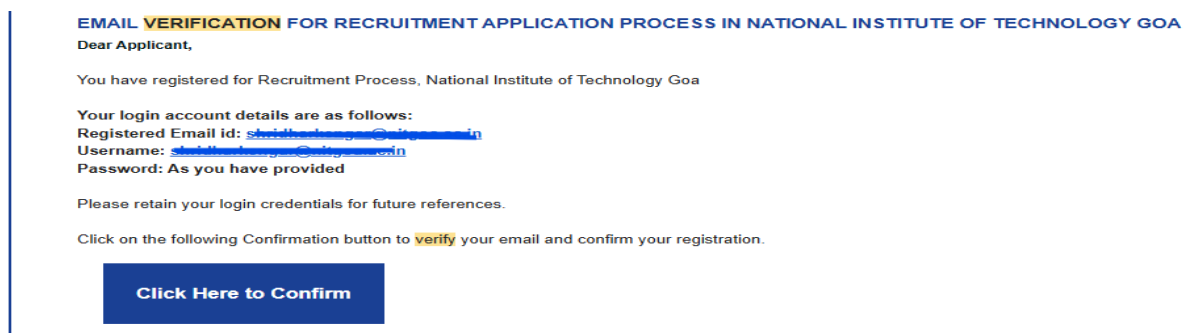
The screenshot displays the NIT Goa Recruitment Portal interface. The top navigation bar includes the NIT Goa logo, a 'Recruitment' tab, and links for 'Important Information' and 'Login'. The main content area is divided into two sections: 'New Account' and 'Login'.

New Account Registration Form:

- Email ***: Applicant's Email Address
- Confirm Email ***: Confirm Email Address
- Password (Minimum 6 characters) ***: Password (Minimum 6 characters)
- Confirm Password ***: Confirm Password
- Mobile ***: Applicant's Mobile No.
- Captcha Verification**: A captcha image showing '864633' with the instruction 'Type the text'.

Login Form:

- Registered Email-id ***: Applicant's Registered Email-id
- Password ***: Applicant's Password
- ☒ **Remember Me**
- Captcha Verification**: A captcha image showing '864633' with the instruction 'Type the text'.
- Login**: A blue button to submit the login credentials.
- [Resend Confirmation Mail](#): A link to resend the confirmation email.



The screenshot shows an email titled 'EMAIL VERIFICATION FOR RECRUITMENT APPLICATION PROCESS IN NATIONAL INSTITUTE OF TECHNOLOGY GOA'. The email is addressed to 'Dear Applicant,' and informs the user that they have registered for the Recruitment Process at NIT Goa.

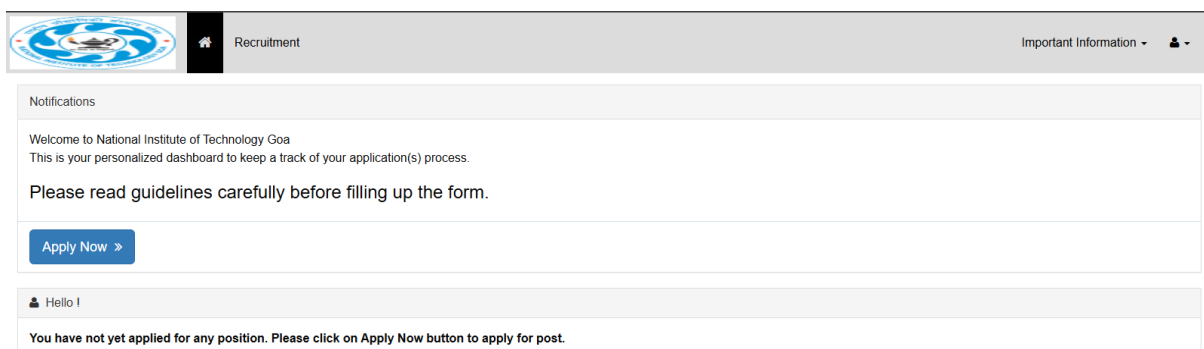
Your login account details are as follows:

- Registered Email id:** shubhamkumar@nitgoa.in
- Username:** shubhamkumar@nitgoa.in
- Password:** As you have provided

Please retain your login credentials for future references.

Click on the following Confirmation button to **verify** your email and confirm your registration.

Click Here to Confirm



The screenshot shows the NIT Goa Recruitment Portal dashboard after successful registration. The top navigation bar includes the NIT Goa logo, a 'Recruitment' tab, and links for 'Important Information' and 'Login'.

Notifications:

- Welcome to National Institute of Technology Goa
- This is your personalized dashboard to keep a track of your application(s) process.
- Please read guidelines carefully before filling up the form.
- Apply Now**: A blue button with a right arrow.

Hello !

You have not yet applied for any position. Please click on Apply Now button to apply for post.

Step 1 – General Information

Enter your general and personal information carefully, including:

- Name
- Address
- Mobile number
- Email address
- Date of birth
- Category and other required personal details

Review all the information before proceeding to the next section.

General	Education	Experience	Research-1	Research-2	References & Additional	Declaration	Uploads	Preview	Submission
1. Personal details Change Category									
First Name *	Middle Name	Last Name	Gender *						
			Select						
Nationality *	Date of Birth *	Marital Status	Father's Name *						
Indian	Select Date	Select							
Mother's Name *	Enter PAN/Voter Id *	Area/STD Country Code	Area/STD Code						
		Select							
Phone No	Mobile Country Code	Mobile No *	Date of Last Appointment						
	Select	9921173072	Select Date						
How many times have you applied for the same post previously(In numbers) *	Current Designation	Current Pay Band/Pay Scale	Applying from abroad *						
0			No						
Employee of this Institution/University									
Select									

Step 2 – Educational Qualifications

Enter details of your educational qualifications as required in the application form.
Provide accurate information regarding your:

- 10th qualification
- 12th qualification
- Undergraduate degree
- Postgraduate degree
- Ph.D. or other higher qualifications
- Other relevant qualifications, wherever applicable

Ensure that the information matches your educational certificates.

General	Education	Experience	Research-1	Research-2	References & Additional	Declaration	Uploads	Preview	Submission
2.1 Academic Qualifications									
Examination	Name of Board	Discipline/Subject(s)	Result Type	CGPA/Percentage	Year	School			
Secondary *			None		Select				
Sr. Secondary			None		Select				
Diploma			None		Select				
Examination	Name of Degree	Discipline/Subject(s)	CGPA/Percentage*	Division/Class*	Year	University/Institute	Type of organisation	Other Organisation/Institution Name	Rank and Year for 2 year (Ex: Year1(Rank), Year 2(Rank))
Bachelor's Degree*	Select			First class wt	Select		Select		
Master's/Post Graduate Degree*									
☒ No * ☐ Yes *									

Step 3 – Experience

Enter details of your previous work experience.
Provide complete and accurate information regarding:

- Organization/Institution
- Designation
- Nature of employment
- Date of joining
- Date of leaving, wherever applicable
- Total experience
- Other relevant experience details

General	Education	Experience	Research-1	Research-2	References & Additions	Declaration	Uploads	Preview	Submission																												
3.1 Teaching Experience (Reverse Chronological Order)																																					
<table border="1"> <thead> <tr> <th>#</th> <th>Name of Employer</th> <th>Address of Employer</th> <th>Designation</th> <th>Type of Appointment</th> <th>Other Type of Appointment</th> <th>Pay Scale (with PB & GP/AGP/Pay Level)</th> <th>From</th> <th>To</th> <th>Type of organisation</th> <th>Other Type of organisation</th> <th>Duration</th> <th>Rank and Year for 2 year (Ex: Year1(Rank), Year 2(Rank))</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td colspan="14"> </td> </tr> </tbody> </table>										#	Name of Employer	Address of Employer	Designation	Type of Appointment	Other Type of Appointment	Pay Scale (with PB & GP/AGP/Pay Level)	From	To	Type of organisation	Other Type of organisation	Duration	Rank and Year for 2 year (Ex: Year1(Rank), Year 2(Rank))	Action														
#	Name of Employer	Address of Employer	Designation	Type of Appointment	Other Type of Appointment	Pay Scale (with PB & GP/AGP/Pay Level)	From	To	Type of organisation	Other Type of organisation	Duration	Rank and Year for 2 year (Ex: Year1(Rank), Year 2(Rank))	Action																								
3.2 Full-time Research/Industry Experience (Post-doctoral Fellow, Research Associate, Research Scientist etc.)																																					
Please leave this table blank if you do not have research experience.																																					
<table border="1"> <thead> <tr> <th>#</th> <th>University/Institute/Industry</th> <th>Designation</th> <th>Type of Appointment</th> <th>Type of Organisation</th> <th>Other Type of organisation</th> <th>Rank and Year for 2 year (Ex: Year1(Rank), Year 2(Rank))</th> <th>Pay scale/consolidated salary</th> <th>From</th> <th>To</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td></td> <td> </td> <td> </td> <td>Select</td> <td>Select</td> <td></td> <td> </td> <td> </td> <td>From</td> <td>To</td> <td>Save & Add</td> </tr> </tbody> </table>										#	University/Institute/Industry	Designation	Type of Appointment	Type of Organisation	Other Type of organisation	Rank and Year for 2 year (Ex: Year1(Rank), Year 2(Rank))	Pay scale/consolidated salary	From	To	Action				Select	Select				From	To	Save & Add						
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			Select	Select				From	To	Save & Add																											
Proceed to Next section Activate Windows Go to Settings to activate Windows.																																					

Step 4 – Research Information – I

Enter your research-related information carefully.
This section may include details such as:

- Patents
- Research papers
- Conference papers
- Other research-related achievements
- Journal publications (4.4(4)) please ignore **since last appointment** enter journal details of your entire academic career.

4.4 (4) Journal papers in Science Citation Index or Scopus (Paid Journals not allowed) (Since the last appointment)

Provide complete and accurate details as requested in the application form.
After completing this section, review the information and click “Proceed to Next Section.”

General	Education	Experience	Research-1	Research-2	References & Additions	Declaration	Uploads	Preview	Submission																				
4.1 (1-A) One external Sponsored Research and Development Projects completed or ongoing																													
Total Credit Point : - 0																													
<table border="1"> <thead> <tr> <th>#</th> <th>Title</th> <th>Status</th> <th>PI/Co-PI</th> <th>Duration (in months)</th> <th>Total Grant/Funding received(Rs.)</th> <th>Name of Sponsoring/ Funding Agency</th> <th>Total no. of Co-PI(s)</th> <th>Credit Points</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td></td> <td> </td> <td></td> <td></td> <td> </td> <td> </td> <td> </td> <td>0</td> <td></td> <td>Save & Add</td> </tr> </tbody> </table>										#	Title	Status	PI/Co-PI	Duration (in months)	Total Grant/Funding received(Rs.)	Name of Sponsoring/ Funding Agency	Total no. of Co-PI(s)	Credit Points	Action								0		Save & Add
#	Title	Status	PI/Co-PI	Duration (in months)	Total Grant/Funding received(Rs.)	Name of Sponsoring/ Funding Agency	Total no. of Co-PI(s)	Credit Points	Action																				
							0		Save & Add																				
4.1 (1-B) Patent Granted																													
Total Credit Point : - 0																													
<table border="1"> <thead> <tr> <th>#</th> <th>Title</th> <th>Status</th> <th>Inventor</th> <th>Date of filed/published/granted</th> <th>Patent No.</th> <th>Name of Country</th> <th>Credit Points</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td></td> <td> </td> <td></td> <td></td> <td>Date</td> <td>0</td> <td> </td> <td></td> <td>Save & Add</td> </tr> </tbody> </table>										#	Title	Status	Inventor	Date of filed/published/granted	Patent No.	Name of Country	Credit Points	Action					Date	0			Save & Add		
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				Date	0			Save & Add																					
Activate Windows Go to Settings to activate Windows.																													

#	Title	Type	From	To	Total No. of days	Sponsoring Agency	Number of Participants	Total Grant of Fund	Role	Venue	Credit Points	Action
Total Credit Point : - 0												
4.11 (11) For conducting national programs like Global Initiative of Academic Networks etc. as course coordinator. (Since the last appointment)												
												Add
#	Name of the Program	Type	Enter the Name of the National Program			From	To	Duration (in week(s))	Role	Venue	Credit Points	Action
Total Credit Point : - 0												
4.12 (12) National or International conference organized as Chairman or Secretary. (Since the last appointment)												
												Add
#	Name of the conference	Type	From	To	Total No. of days	Role	Venue	Credit Points	Action			
Proceed to Next Section												

Step 5 – Research Information – II

Enter the additional academic and research-related information requested in this section.
This may include:

- Teaching experience
- Reference books published
- Books/chapters published
- Other academic contributions
- Additional research or professional achievements

Enter the details carefully and ensure that all relevant information has been provided.



Recruitment

Important Information

General
Education
Experience
Research-1
Research-2
References & Additions
Declaration
Uploads
Preview
Submission

4.13 Length of service over and above the relevant minimum teaching experience required for a given cadre. (Since the last appointment)

Total Credit Point : - 0

#	Name of University/College/Institute/Organization	Designation	Pay Scale(with PB & GP/AGP/Pay Level)	From	To	Number of Semester	Credit Points	Action
Add								

4.14 (14) Establishment of New Lab(s). (Since the last appointment)

Total Credit Point : - 0

#	Name of the laboratory	Date of Establishment	Department Concerned	Cost of Lab(in Lakhs)	Credit Points	Action
Add						

4.15 (15) Theory Teaching of over and above 6 credit hrs. course. (Since the last appointment)

Total Credit Point : - 0

4.22 (22) Placement percentage (only for the placement cell officers or Faculty incharge of Placement). (Since the last appointment)

Total Credit Point : - 0

#	Designation	Institute	Start Date	End Date	Registered students	Placed students	Percentage	Credit Points	Action
Add									

Proceed to Next Section

Step 6 – References and Additional Information

Provide the required reference details and any other additional information requested in the application form.

Check all entries carefully before proceeding.

General	Education	Experience	Research-1	Research-2	References & Additional	Declaration	Uploads	Preview	Submission
---------	-----------	------------	------------	------------	-------------------------	-------------	---------	---------	------------

5.1 Miscellaneous Information

Which language are you comfortable teaching in?

☒ English ☒ Hindi ☒ Both (English and Hindi)

For assessment of teaching which mode would you prefer?

☒ Self-assessment
☒ Student feedback
☒ Peer review
☒ Experts from other departments
☒ None of the above

How would you create an innovative learning environment? (max 100 words).

↶ ↷ B I [List Icons] [Table Icons] x' x₂ U S I

Disclosure

Options should not be left blank. Please select the option.

Have you ever been punished for Gender/Caste related offences or convicted by a court of law?

☐ No * ☐ Yes *

Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed?

☐ No * ☐ Yes *

Do you have any criminal case pending against you in a court of law?

☐ No * ☐ Yes *

Two References familiar with your Academic work

S No.	Full Name	Institutional Affiliation (Present/Former)	Designation	Address	Mobile / Phone No.	Email
1.						
2.						

Step 7 – Declaration

Read the declaration carefully.

Confirm that the information provided in the application form is true and correct. Accept the declaration and proceed to the next step.

General	Education	Experience	Research-1	Research-2	References & Additional Info	Declaration	Uploads	Preview	Submission
6. No Objection Certificate Edit Details									
I shall produce the No Objection Certificate before/at the time of interview.									
Declaration I have read the applicable guidelines, which are binding. I do hereby solemnly declare that the information given, the statements made and documents uploaded with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, my candidature is liable to be cancelled and I may be subjected to legal/disciplinary proceedings.									
Proceed to Next Section									

Step 8 – Upload Documents

Upload the required documents in the prescribed format and size.

Documents may include:

- Recent photograph
- Signature
- 10th certificate
- Educational qualification certificates
- Category certificate, wherever applicable
- Experience certificates, wherever applicable
- Other documents specified in the recruitment notification

If any additional documents are requested during the application process, combine them into a single PDF file and upload the PDF under “Additional Uploads.”

Ensure that all uploaded documents are clear, legible, and in the required format.



Recruitment

Important Information 

General	Education	Experience	Research-1	Research-2	References & Additions	Declaration	Uploads	Preview	Submission
7.1 Please upload your Passport size Photo and Signature (Only jpg/jpeg/png files of size 20-100 KB each are accepted)									
Photo (Passport Size Only)			Select file						
Signature			Select file						
X Certificate (Indicating DOB)			Select file						
Category (SC) Certificate			Select file						
PwD Certificate			Select file						
Additional Uploads (Only pdf/PDF/jpg/jpeg/png files of max size 500KB each are accepted)									
Not Applicable									
7.2 Academic Qualifications (Only pdf/PDF/jpg/jpeg/png files of max size 500KB each are accepted)									
Mark Sheet and Certificate of Class X							Select file		

General	Education	Experience	Research-1	Research-2	References & Additions	Declaration	Uploads	Preview	Submission
Post					Associate Professor				
Department					National Institute of Technology Goa				
Employee of this Institution/University					No				

S.No.	Activity	Credits points	Credit Points Claimed	Credit Points Obtained from System	Credit Point given by Screening Committee/ (ACoFAR)
1	External Sponsored Research and Development Projects completed or ongoing or Patent granted	8 credit points per project or 8 credit points per patent as inventor (in case of more than one person in a Project, the Principal Investigator gets 5 credit points and the rest to the divided equally among other members)	3	3	
2	Consultancy projects	2 credit points @ Rs 5 lakhs of consultancy, subject to maximum of 10 Credit points	0	0	
3	Ph.D. Supervised (including thesis submitted cases)	8 credit points per Ph.D. student in case there are more than one supervisor, then the Guide (1st Supervisor) gets 5 credit points per student and the rest to be divided equally among other supervisor	0	0	
4	Journal papers in Science Citation Index or Scopus (Since the last appointment)	4 point per paper (Since the last appointment). First author or Main supervisor will get 2 point and rest will be divided among others.	0	0	
5	Conference paper indexed in Science Citation Index or Scopus or Web of science Conference or any internationally renowned conference	1 credit points per paper up to a maximum of 10 credit points. First author or Main Supervisor will get 0.6 and rest will be divided among the rest.	0	0	
6	Head of the Department, Dean, Chief Warden, Professor Incharge (Training and Placement), Advisor (Estate), Chief Vigilance Officer, PI (Exam), TEQIP (Coordinator)	2 points per semester up to a max of 16 credits points (Since the last appointment).	0	0	
7	Warden, Assistant wardens, Associate Dean, Chairman or Convener institute academic committees, Faculty In charge Computer Center or Information and Technology Services or Library or Admission or student activities and other institutional activities	1 credit point per semester up to a maximum of 8 credits points (Since the last appointment).	0	0	

4.22 (22) Placement percentage (only for the placement cell officers or Faculty incharge of Placement). (Since the last appointment)								
#	Designation	Institute	Start Date	End Date	Registered students	Placed students	Percentage	Credit Points
5 Miscellaneous Information								
6. No Objection Certificate								
I shall produce the No Objection Certificate before/at the time of interview.								
Declaration I have read the applicable guidelines, which are binding. I do hereby solemnly declare that the information given, the statements made and documents uploaded with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, my candidature is liable to be cancelled and I may be subjected to legal/disciplinary proceedings.								
☒ I agree to the above terms								
Next Section © Samarth e-Gov Powered By IIC,UDSC								

Please confirm the category you applied for before submission

General	Education	Experience	Research-1	Research-2	References & Additiona	Declaration	Uploads	Preview	Submission
Select category to apply									
☒ SC									
Proceed for Submission									

Step 9 - Online Payment



Recruitment

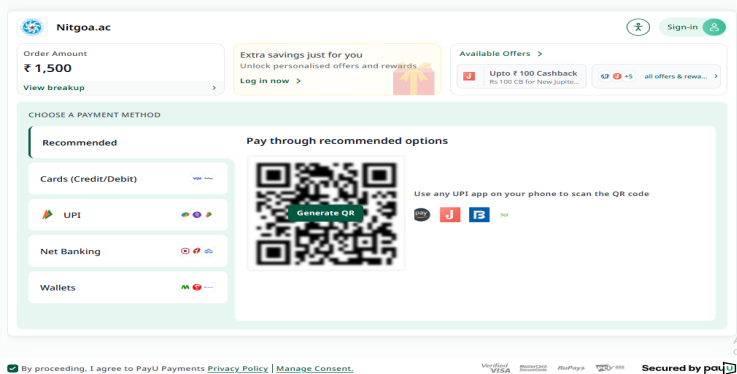
Proceed For Payment

Applicant Name	
Post	Professor
Department	National Institute of Technology Goa
Advertisement No.	
Email Address:	
Reference Number:	ADR41
Category:	Unreserved (UR)
Apply Under Category:	Unreserved(UR)
Payment of:	₹ 1500.00

No change/modification will be allowed in the application form, once payment is done!

Proceed to Payment Gateway: PAYU

Dashboard



Step 10 – Preview

The Preview section allows you to review your complete application before final submission.

Carefully verify:

- Personal information
- Educational qualifications
- Experience details
- Research information
- References
- Uploaded documents
- Other application details

Make any necessary corrections before proceeding.

General	Education	Experience	Research-1	Research-2	References & Additional	Declaration	Uploads	Preview	Submission
Post					Assistant Professor				
Department					National Institute of Technology Goa				
Employee of this Institution/University					No				

S.No.	Activity	Credits points	Credit Points Claimed	Credit Points Obtained from System	Credit Point given by Screening Committee/ (ACoFAR)
1	External Sponsored Research and Development Projects completed or ongoing or Patent granted	8 credit points per project or 8 credit points per patent as inventor (in case of more than one person in a Project, the Principal Investigator gets 5 credit points and the rest to be divided equally among other members)	0	0	
2	Consultancy projects	2 credit points @ Rs.5 lakhs of consultancy, subject to maximum of 10 Credit points	0	0	
3	Ph.D. Supervised (including thesis submitted cases)	8 credit points per Ph.D. student in case there are more than one supervisor, then the Guide (1st Supervisor) gets 5 credit points per student and the rest to be divided equally among other supervisor	0	0	
4	Journal papers in Science Citation Index or Scopus (Since the last appointment)	4 point per paper (Since the last appointment). First author or Main supervisor will get 2 point and rest will be divided among others.	0	0	
5	Conference paper indexed in Science Citation Index or Scopus or Web of science Conference or any internationally renowned conference	1 credit points per paper up to a maximum of 10 credit points. First author or Main Supervisor will get 0.6 and rest will be divided among the rest.	0	0	
6	Head of the Department, Dean, Chief Warden, Professor Incharge (Training and Placement), Advisor (Estate), Chief Vigilance Officer, PI (Exam), TEQIP (Coordinator)	2 points per semester up to a max of 16 credits points (Since the last appointment).	0	0	
7	Warden, Assistant wardens, Associate Dean, Chairman or Convener institute academic committees, Faculty in charge Computer Center or Information and Technology Services or Library or Admission or student activities and other institutional activities.	1 credit point per semester up to a maximum of 8 credits points (Since the last appointment).	0	0	

Step 11 – Final Submission

After carefully reviewing the complete application, click on “Proceed for Submission” to submit the application. Please ensure that all information is correct before making

Submission successful.

Notifications

Welcome to National Institute of Technology Goa
This is your personalized dashboard to keep a track of your application(s) process.

Please read guidelines carefully before filling up the form.

[Apply Now »](#)

Hello !

S.No.	Form No	Post	Department	Advertisement No.	Payment/Submission Status	Action	Application Status	Remark By Screening Committee
1	ADR38	Associate Professor	National Institute of Technology Goa	NITG/	Paid/Submitted	Print Submitted Application		

Incase of any queries : recruitment@nitgoa.ac.in