

	<p>NATIONAL INSTITUTE OF TECHNOLOGY GOA Kottamoll Plateau, Cuncolim Municipal Area, Salcete Taluka, South Goa District, Goa – 403703 Phone No: 0832-2404200 Fax No : 0832-2404202</p>
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**MINUTES OF
35th MEETING OF THE FINANCE COMMITTEE**

Date	27.03.2024 at 03.00 p.m.
Venue	NIT Goa Conference Hall Hybrid Mode

Minutes of FC
35th FC Meeting, 27th March, 2024

The 35th meeting of the Finance Committee, NIT Goa was held on 27th March, 2024 (Wednesday) at 03.00 PM at NIT Goa Conference Hall and Hybrid Mode.

The following members were present in the meeting:

Prof. Omprakash Jaiswal, Director, National Institute of Technology, Goa (Attended In person)	:	Director & I/c Chairman
Shri. N S Bisht, Deputy Secretary NIT's, Department of Higher Education, MoE, New Delhi (Attended Online)	:	Member
Shri. Anil Kumar, Director (Finance), Department of Higher Education, MoE, New Delhi. (Attended Online)	:	Member
Dr. Suresh Mikkili, Associate Professor, Department of EEE (Attended In person)	:	Member
Dr. Shashidhar K. Kudari, Registrar, NIT Goa (Attended in person)	:	Member Secretary

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NATIONAL INSTITUTE OF TECHNOLOGY GOA

The Finance Committee (FC) meeting started with a welcome address by the Director and the I/c Chairman Prof. Omprakash Jaiswal.

FC-35.1	Confirmation of minutes of the meeting of 34th FC held on 28.12.2023.
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The Minutes of 34th Meeting of the Finance Committee held on **28.12.2023** were circulated among its members through email. No Suggestions were received from members.

The minutes may be confirmed by the FC.

Resolution: FC members confirmed the minutes of the 34th FC meeting.

FC-35.2	To receive information regarding Action Taken Report (ATR) on decisions taken in the 34th FC meeting held on 28.12.2023.
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The action taken report of all the agenda points of 34th FC held on 28.12.2023 were presented to the FC.

FC is requested to confirm the action report of 33rd FC.

FC members noted that the resolutions of all items made in 34th FC meeting are implemented, and below mentioned item was considered for further discussion and clarification for the effective implementation of the resolution.

RESOLUTION	ACTION TAKEN
ITEM No. FC-34.9: Approval for grant of Composite Grant and personal effects as per rules to the employees changing/shifting due to Shifting of campus to permanent Campus Resolution: FC considered and discussed the proposal and approved the implementation of sanction of Composite Grant and shifting of personal effects as per rules Point No.3: TA on Transfer as per Order No. No,19030/1/2017-E.IV dated 13/07/2017.	Taken up for the further discussion / clarification.

The above matter was rediscussed and the FC members reviewed the **Point No.3:** TA on Transfer as per Order No. No,19030/1/2017-E.IV dated 13/07/2017.

As a special case for shifting of the campus in the same city the committee members resolved that Goa being considered as one city for HRA, hence one third of the applicable composite transfer grant (80 % of last drawn basic pay) will be admissible, provided a change of residence is actually involved.

Committee also resolved that only those employees can claim for grant of CTG and movement personal effects who actually shift the residence after institute started shifting (December 2023) to its permanat campus at cuncolium.

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Resolution: FC members noted the action taken report on decisions in 34th FC meeting and confirmed the same. FC approved for implementation of resolution made for ITEM No. FC-34.9 as above.

FC-35.3	To Consider and Confirm 25th Senate items related to finance
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FC-35.3: SN-25.7: Fee structure revision for B.Tech., M.Tech. and Ph.D. from AY: 2024-25

As the Institute has shifted to its permanent campus, there is a need to look into the fee structure revision. The fee revision will help in establishing and maintaining amenities in the Permanent Campus. The fee structures of various NITs (both Old and New) have been compared before arriving at the recommendations for B.Tech, M.Tech and Ph.D. programs fee revision. The revised fee structure proposed by the Institute fee committee is provided in Annexure FC-35.3

Senate is requested to consider the proposal and provide approval for the same.

Resolution of the Senate : Senate approved the item.

Placed before the Finance Committee for the consideration and approval.

Resolution: FC approved the resolution of the Senate. It is also informed to the FC that the amount of increase in fees under different heads other than the tuition fees due to revision of the Fee structure is about 66 lakhs per annum.

FC-35.4	To Consider and Confirm 10th BWC items related to finance
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FC-35.4: BWC 10.3: Release of Rs. 10 Cr against receipt of request letter from CPWD from the additional fund sanctioned under 20% provision over and above approved layout.

NIT Goa has released a sum of Rs 350.05 Cr from time to time upon demand raised by CPWD. In vide letter dated 19/02/2024, CPWD requested to release Rs 10 Cr (**Annexure 10.3.1**) to clear the liability at the construction site for further work progress. So, BWC is requested to consider and approve the release of Rs 10 Cr to CPWD from the additional funds sanctioned by MoE.

BWC is requested to consider and approve the same.

Resolution of BWC: It is informed to BWC that the fund allocation to CPWD is Rs 303.9 Cr (PE) + 64.55 Cr (additional funds sanctioned) = 368.45 Cr.

The amount of 64.55 Cr is from the total additional sanctioned amount of 86.5 Cr. From this additional amount of 86.5 Cr, Rs. 9.95 Cr is allocated for the boundary wall and Rs 12 Cr is allocated for the additional safety work. Hence, 86.5 Cr – 9.95 Cr – 12 Cr = 64.55 Cr. Till date, NIT Goa has released 350.05 Cr to CPWD from time to time.

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So, BWC approved the release of Rs. 10 Cr against receipt of request letter from CPWD from the additional fund sanctioned under 20% provision over and above approved layout.

Placed before the Finance Committee for the consideration and approval.

Resolution: FC approved the recommendation of BWC and ratified the release of 10 Cr. to CPWD.

FC-35.4: BWC.10.8.1: Approval for the items essential to meet the functional requirements within the project cost.

As NIT Goa has shifted to the permanent campus at Cuncolim on 08/01/2024, it has been observed that certain items are essential to meet the functional requirements. In this regard, NIT Goa has listed the items to CPWD (Annexure 10.8.1) vide letter dated 01/3/2024. In response, CPWD has submitted the estimate of Rs 25,49,500/- (Annexure 10.8.2) excluding items no 2 and 10 in Annexure 10.8.1. CPWD is currently working on the compliance report on the deficiency items (item no 2) list submitted by NIT Goa during the taking over of buildings. CPWD agreed to complete the work specified in item no 10 as early as possible. The said works will be completed within the approved cost of the project.

BWC is requested to consider and approve the same.

Resolution of BWC: BWC approved the estimate Rs. 25,49,500/- submitted by CPWD for additional works to meet the functional requirements of the institute within the approved cost of the project.

Placed before the Finance Committee for the consideration and approval.

Resolution: FC approved the resolution of BWC.

FC-35.5	Ratification of email Circulation Agenda dated 10th January 2024 on Status of obtaining an Occupancy certificate for the NIT Goa permanent campus
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This is in reference to email Circulation agenda dated 10th January 2024.

In the 34th FC (item No. FC-34.4: BWC 9.6) meeting held on 28th December 2023, the issue of obtaining the Occupancy Certificate from the Cuncolim Municipal Council was discussed.

FC resolved that the Ministry shall write a letter to the Chief Secretary, Govt. Goa seeking their help to get the occupancy certificate charges exempted for NIT Goa.

The Secretary, Department of Higher Education, wrote a letter to the Chief Secretary on 29th December 2023 (Annexure-1). NIT Goa officials met the Chief Secretary, Govt. Goa on 1st January and then again on 9th January 2024 requesting his support to get the exemption on Occupancy Certificate fee from Cuncolim Municipal Council.





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On 9th January 2024, the Chief Secretary, Govt. Goa, informed us that Municipal Council, being autonomous body, the Goa Government is not in a position to get their charges exempted. The Chief Secretary informed that the same has been conveyed to Secretary, MoE.

On 29th December 2023 Cuncolim Municipal Council has sent a revised demand payment for grant of occupancy certificate to NIT Goa. This revised fee demand amounting to Rs. 1,90,19,137/-, details of the calculation are attached herewith as Annexure-2. The bifurcation of the revised demand is as below:

Sl. No	Item	Amount (Rs)
1	The renewal fee for the construction licence for the period of 08/09/2022 to 09/09/2023	45,57,071/-
2	Correction fee towards construction licence issued dated 09/09/20221	46,75,330/-
3	Occupancy Fee	95,91,500/-
4	House Tax and sanitation Fee (Jan-April 2024)	1,95,230/-
Total		1,90,19,137/-
5	Corrected fee towards labour cess to Labour Welfare Board	30,70,855/-

The fee towards labour cess to labour welfare board is been paid by CPWD to the labour Commissioner.

NIT Goa has already shifted to its permanent Campus at Cuncolim on 08.01.2024, hence acquiring occupancy certificate is very essential.

FC and BoG approved the same, the approval of NIT division is in Annexure FC-34.5 Institute received the occupancy certificate.

Placed before FC for ratification.

Resolution: FC ratified the same

FC-35.6	Proposal to provide TA for course teachers hired for teaching certain portion of curriculum courses
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As per Item No. FC 33.8, a provision was made to engage specialized teachers / course instructor for delivering certain portion of curriculum *courses of Indian Knowledge System as per new NEP 2020* recommended by the 23rd Senate. Honorarium of Rs. 2000 per hour was approved.

Furthermore, since NIT Goa is shifted to permanent campus, which is far off from the main city, a provision for travel allowance is needed. It is proposed that local travel allowance of Rs. 1000 per visit with maximum of Rs. 4000 per month.

Further, if such course teacher / instructor (for teaching IKS subjects, or for newly introduced course or for a course taken by a temporary faculty) is invited from outside Goa, then, applicable travelling allowance, and free guest house lodging boarding will be provided by the institute

FC is requested consider and approve the same.





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Resolution: FC approved the proposal to provide TA for course teacher / instructor as proposed. For an expert teacher invited from outside Goa, FC considered and approved the proposal restricting the visit of a guest faculty from outside Goa for a week / visit. FC is also informed that such guest faculties will be invioled for Indian Knowledge System courses, OR for newly introduced course in the sceheme OR for courses being toauht by temporary / adhoc faculty.

FC-35.7	Ratification of repayment of HEFA loan interest amount of Rs. 2,75,99,215/- Q3 for FY 2023-24.
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During the FY 2023-24, a demand notice No. REF: HEFA/INT/NIT Goa/2023-24 dated 01.01.2024 has been received from HEFA placed at Annexure FC-35.7 regarding the payment of interest amount of Rs 2,75,99,215/- to Escrow Account 4. In this regard, Institute requested MoE for sanction of interest component of Rs. 2,75,99,215/- The said amount was sanctioned by MoE and the payment for the same was processed by the Institute.

The same is placed before FC for information.

Resolution: Finance Committee noted the same.

FC-35.8	Revision of Travelling Allowance and Dearness Allowances during travel and Refreshment allowance during match days for student's participation in All India Inter NIT Tournaments.
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With the subject cited above, as approved by the council of NIT, the All India Inter NIT Tournament for various games and sports is organized by different NITs annually. Our NIT Goa Students also actively participated in the All India Inter NIT Tournament.

According to the 18th BOG approval held on 25.04.2017 our institute provided a travelling Allowance and Dearness Allowance for Students when they participate in the AIINIT tournments.

With the current travelling eligibility for students being in sleeper class and dearness allowance of Rs.150.00 per day, our students are unable to travel in sleeper class and continue to participate in the tournament. It is also challenging to manage Breakfast, Lunch, Dinner, water bottles and snacks within the DA amount. Hence, institute propose to revise the travel allowance and dearness allowance consistence with the other NITs (Annexure FC-35.8) as mentioned below:





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S.No	Particulars	Train/Bus	Food Allowance per Day	Refreshment Allowance for Match Days
01.	All Students (B.Tech, M.Tech & Ph.D.)	3 rd AC	Rs.500.00	Rs.100.00 (Normally the host institutes provide food during match days. Similar to other institutes only Rs. 100 for refreshments is proposed to be approved during match days).

FC is requested consider and approve the same.

Resolution: FC deliberated on the proposal and considered the proposal to revise the Travelling Allowance and Dearness Allowances during travel and allowing the Refreshment allowance during match days for student's participation in All India Inter NIT Tournaments. The proposal is approved.

FC-35.9	Regarding renewal of IEEE subscription for 2024.
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FC is apprised that Institute subscription for IEEE needs to be renewed and the tentative cost for the renewal of IEEE Subscription is \$ 49,190 USD (Tire 2 rate Rs 42,54,935+18% GST) as per the Performa tax invoice received from IEEE subscriptions for 2024.

The recommendations of the library committee are also placed at Annexure FC-35.9 for the kind consideration. Consortium for Higher Education Electronic Resources (E-ShodhSindhu) has declared negotiated rates as placed in at Annexure FC-35.9.

FC is requested consider and approve the same.

Resolution: FC approved the renewal of IEEE subscription for 2024.

FC informed the institute to ensure that the E-Journals which are subscribed by the Ministry of Education should not be the part this Subscription.

FC-35.10	Proposal for Financial support for faculty internship programme through institute IRG.
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Institute would like to encourage the faculty members particularly young Assistant Professors to go and spend few a weeks at IITs / IISc with senior faculty members during summer vacation. This will help for on-going opportunities in collaboration at National level in terms of joint-Ph.D, joint-project and other academic and research developments. This interaction will be with senior faculty members particularly a new research group than the faculty members own Ph.D supervisor. In this regards, the proposal for such a visit with expected outcome (not more than one page) shall be submitted by faculty members. It is proposed to allow maximum 03 Assistant Professor for the internship per year with the condition that they should adjust their academic and administrative load.

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The financial assistance can be given from CPDA / INSA / Research Project / any funding resources. If additional financial assistance required for the same, then it can be given from institute IRG. It is proposed to limit the total financial support to 2 lakhs per year.

FC is requested to consider and approve the proposal.

Resolution: FC approved the proposal, however the Finance Committee recommended that financial assistance from CPDA has to be excluded for the above purpose.

FC-35.11	Per day charges for Hostel accommodation for a guest
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Several students from other institutions throughout india visit NIT Goa for internship, conference, students fests, research / project /academic/ nonacademic events. In such cases the institute may provide the hostel facility for such students depending the availability of rooms.

The hostel facility may also be extended for the temporary or contract Faculty / Outsource Staff / Parent/ any other Guests depending availability.

This matter hostel room charges per day is taken up in fee committee meeting and the recommendations of the committee (Annexure FC-35.3) is given in the table below.

Sl.No	Category	Per day charges for a period upto 30 days	Per day charges for a period more than 30 days
1	Students	Rs. 200	Rs. 150
2	Temporary or Contract Faculty /Outsource Staff/Parent/Any other Guests	Rs. 250	Rs. 170

The same is placed before FC for consideration and approval.

Resolution: The FC resolved that the per day hostel charges should be uniform irrespective of number of days of stay of a guest in the hostel. Accordingly, FC recommended the following room charges:

Sl.No	Category	Per day charges
1	Students	Rs. 200
2	Temporary or Contract Faculty /Outsource Staff/Parent/Any other Guests	Rs. 250

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FC-35.12	Hostel fee structure for Ph.D Students
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Hostel fee structure for B.Tech. and M.Tech. students (Annexure FC-35.12) has been approved in 34th FC. Fee structure Committee (Annexure FC-35.3) has recommended to adopt the same for Ph.D students as the same procedure is adapted in other NITs.

The same is placed before FC for consideration and approval.

Resolution: FC approved the proposal considering the Ph.D scholar will forego his /her HRA and will pay the hostel charges as recommended by the Institute.

FC-35.13	To consider and approve the utilization of consumable and contingency grant of the sponsored research and consultancy projects through direct purchase up to Rs. 25,000 to be paid in the form of advances or imprest to PIs/Co-PIs.
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NIT Goa Faculties have research projects sponsored by different funding agencies like DST, Meity, SERB etc. The purchase of the consumable and contingency items shall be the urgent requirements for the smooth execution and experimentations in the sponsored research and consultancy projects work. However, such purchase through GeM is causing delay in the execution and experimentations in research and consultancy project work, and thus, causing the underutilization and returning of the funds, and also the extension of the project. To avoid these problems in the sponsored research and consultancy projects, it is proposed to consider and approve the utilization of consumable and contingency grant of the sponsored research and consultancy projects through direct purchase up to Rs. 25,000/- to be paid in the form of advances or imprest.

The PI/Co-PI will be responsible for rendering the account of such advances before the end of financial year. Under urgency only advance will be paid to PI/Co-PI in the last month before the end of the F. Y. All such advances/imprest must be settled within thirty days of release of advance except in special case it must be settled within 90 days.

The same is placed before FC for consideration and approval.

Resolution: FC deliberated and considered the proposal in order to facilitate the research activities and timely completion of the project the finance committee recommended to allow direct purchase (as per GFR 154) of consumables / contingency of Rs. 25,000/- two times in a year by drawing advance from their respective project head.

FC-35.14	To consider and revise the Patent Fees reimbursement norms for faculties of NIT Goa
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NIT Goa Board in its 25th BoG item No. C.4.1 approved the patent filing fee reimbursement from capital head, OH 35 to faculty for filing the patent in the name of the Institute.

It is proposed that the same may be continued with following conditions:





- filing the Patent in India only
- the reimbursement of renewal fees for the granted Indian patent shall be considered for maximum 3 years only if there is no IRG from the granted patent.
- However, renewal of the patent may be further continued by the faculty without any financial assistance from NIT Goa and the Institute IPR policy is applicable.
- In case, later IRG is generated and if it is higher than the requested subsequent reimbursement of renewal fees for the granted Indian patent, the same shall be considered under Capital OH 35 of the MoE Grant.

The same is placed before FC for consideration and approval.

Resolution: FC deliberated the proposal and approved the same. FC advised that patent to be considered as intangible assets of the Institute.

FC-35.15	Alumni Tree Plantation Program Proposal
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The Alumni Tree Plantation Program at NIT Goa aims to engage Alumni in the sustainable development of our new campus at Cuncolim, Goa, fostering connection and shared responsibility.

Alumni visiting the permanent campus can voluntarily plant a tree, contributing to its greenery and creating a memorable experience.

The initial proposed fee of Rs. 3000/- per tree is intended to cover costs associated with personalized plaques, protective cages, administrative overhead, and potential fluctuations based on market prices and other related resources.

Alumni are encouraged to visit, connect, and contribute to NIT Goa's growth. Opting to plant a sapling is voluntary, symbolizing a meaningful contribution to our green initiative. *The nominal fee of Rs. 3000/- is not an obligation but a symbolic gesture for stronger Alumni relations and collective responsibility towards environmental stewardship.*

The programme details are in Annexure FC-35.15

Placed before FC for consideration and approval.

Resolution: FC approved the proposal.

FC-35.16	Proposal to utilize CPDA for block period 2024-27
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FC is apprised that CPDA three year block period 2024-27 starts from April 2024. Following ceiling is the proposal for utilization of CPDA.

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Sl. No	Category	List of Activities	Celling in Rs.
1	A	Presenting Papers and attending National & International Conferences / Workshops	Maximum 70% CPDA (Rs. 2.1 lakh) for three-year period.
2	B	Membership Fee for Professional Bodies/Societies, both National and International	
3	C	Contingent Expenses	
However, the combined total of the above three heads shall not exceed 3 lakh.			

The detail guidelines are attached in Annexure FC-35.16

The same is placed before FC for consideration and approval.

Resolution: FC deliberated and advised to comply with the CPDA norms recommended by NITSER Council, MoE.

FC-35.17	Extension for utilization of Seed grant
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As per the FC 30.07 and 38th BoG meeting dated 01.03.2023 the board accorded approval for utilization of approved seed grant money upto 31.03.2024. In this regard, board is apprised that Institute shifted to its permanent campus in January 2024. The procurement of equipment's under seed grant is in process, it is likely that the items will be delivered in next financial year. It is, therefore, requested that the FC may take the matter into consideration and accord approval to process the payment for the equipment's which are in process under seed grant considering the promoting and strengthening the research and academic facilities for the Institute.

Finance committee is requested to consider and approve.

Resolution: FC reviewed the proposal and accepted to give an extension for a period of three months for utilizing the seed grant for completing the procurements of equipments which are in procurement process. FC advised that no further extension will be given in this regard.

FC-35.18	Additional items, if any, with the permission of the Chair
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There were no additional agenda points.

The meeting concluded at 04.00 PM with a vote of thanks to the Chairman and the respected members


Secretary

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Registrar

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National Institute of Technology Goa



Chairman

निदेशक

Director

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