

RULES & REGULATIONS

For

HOSTEL

RESIDENTS



NATIONAL INSTITUTE OF TECHNOLOGY GOA

Cuncolim, South Goa District, Goa, Pin-403703

RULES AND REGULATIONS FOR HOSTEL RESIDENTS

1. HOSTEL MANAGEMENT

- 1.1. The Director of the Institute (herein after referred to as Director) shall appoint one of the faculty members of the Institute as a **(CHIEF) Warden** of the Hostel, who shall be the highest authority of the Hostel, responsible for managing and conducting the affairs of the Hostel.
- 1.2. The Director shall appoint one or more members of the faculty, as he deems fit, as **Warden(s)** of a Hostel, to assist the Chief Warden in managing and conducting the affairs of the Hostel.
- 1.3. The Chief Warden and Warden(s) shall collectively be referred to as **Hostel Management**, and together shall be responsible for the proper functioning of the affairs of the Hostel.
- 1.4. Wardens of all the Hostels shall collectively constitute the **Council of Wardens**, which shall be the coordinating body among all the Hostels of the Institute. Director shall nominate one of the Wardens as the **Coordinator of the Hostel Council**. **Dean, Students' welfare** shall be a permanent invitee to the hostel Council.

2. REVISION OF RULES AND REGULATIONS

- 2.1. The Institute reserves the Rights to revise the Rules & Regulations, Terms & Conditions from time to time and will keep the residents informed of any changes in the form of memoranda and/or notices on the Notice Boards.
- 2.2. A resident residing at any of the hostel under the purview of this institution is governed by the rules and regulations herein mentioned.
- 2.3. Residents found breaking any Rules & Regulations, Terms & Conditions at any hostel(s) under the purview of this institute are liable for expulsion from the hostel/disciplinary action.

3. ACCOMMODATION

- 3.1. B. Tech. students shall occupy a seat/room only during the semesters. No B.Tech. Student will occupy a room during vacation. However, he/she may be permitted by the Hall [HOSTEL] Management to stay on request if he/she is doing any course work/project, work/Institute, work/Hostel work.
- 3.2. Hostel accommodation is only available for all girl students registered under M.Tech. Programme for a maximum period of two years. They can retain their room during the vacation, if needed for curricular academic requirement. At the end of the programme they have to vacate the Hostel.
- 3.3. Students who have not been promoted to the next higher class and who are not for any reason attending classes during the given semester or academic year also will not be given accommodation in the hostels.

- 3.4. Accommodation would be provided only after paying the requisite fees and rents as decided by the Hostel administration from time to time. All charges and rents prescribed in the application form or any other documents are subjected to change as per the decision of the Hostel authorities without prior notice.
- 3.5. For differently abled students' accommodation will be provided in the ground floor of the hostel block to facilitate smooth mobility.
- 3.6. If a student observes any damages or defect in the furniture issued to him /her or in the permanent fittings in his/her room or finds anything missing at the time he/she occupies the room, it will be his/her duty to bring it to the notice of the hostel office, failing which it will be presumed that everything was in order at the time of occupying the room.
- 3.7. Residents will be held responsible for the damage to the room property (i.e.) fan, furniture, fittings and fixtures etc. provided. They will be held responsible for any breakage, repair or loss caused to Hostel and mess property. In all such cases the students will have to pay the cost of such damages as fixed by the Hostel authorities.
- 3.8. In case of loss of room key, cupboard key, no boarder is allowed to break the hostel room lock or cupboard lock etc. without securing permission of the Block Warden. The cost of changing the room's lock and replacing the keys will be paid by the resident.
- 3.9. Boarders should be as economical as possible in the use of water and electricity. Boarders leaving the room for any reason shall switch off the fan and lights failing which a fine of Rs.200/- per fan and Rs.100/- light per day will be collectively charged to all persons residing in the room.
- 3.10. Day scholars and other relatives of boarders are not permitted to stay in the hostel as guests. Entertaining unauthorized guests will lead expulsion from the hostel. In addition, such cases will be referred to the **Hostel Disciplinary Committee** for further necessary action. The Parents/guardians/spouse of boarders can avail Institute guest house facility on payment basis as per the Guest House accommodation rules.
- 3.11. Residents should not play cricket, football etc., in the corridors, common halls or front yard of hostels. It causes damage to the hostel property, but also disturbs the peace of the surroundings. Heavy penalty will be imposed and will be collected from all students of the Hostel Wing/Block.
- 3.12. Inmates are not permitted to stick posters/pictures of any type (including God and Goddess)/painting/drawing or writing slogans/graffiti on the hostel doors and walls.
- 3.13. Boarders are required to vacate their rooms immediately within 48 hours after their examination are over. In case of non-vacation of rooms, a fine of Rs.100/- per day will be liable for disciplinary action. In case of any emergency, residents should take written permission from the Warden/Professor In-charge, NITG Hostels.
- 3.14. Boarders are requested to report the room vacating date and sign in the room allotment register kept in the hostel office at the end of academic year failing which they are liable for fine of Rs.500/- per Week. Boarders vacating the room in the middle of the semester for any reason should intimate the

Hostel office in writing.

4. CONDITIONS OF ALLOTMENT

- 4.1. Residents shall occupy the rooms only after allotment is made by the hall warden concerned. Change of room may be permitted in exceptional cases, provided it is deemed necessary/justified by the Chief Warden. Unauthorized occupation of any room or exchange of rooms shall be treated as serious violation of disciplinary rules of the hostels. Residents found guilty of violating the hostel rules shall be expelled from the Hostel without further inquiry.
- 4.2. Allotment of room, furniture etc., will be entirely at the discretion of the Warden, and no complaint in this regard will be entertained.
- 4.3. The management can change hostel accommodation (room) if they find it necessary at any point in time.

5. CODE OF CONDUCT

- 5.1. All residents are required to maintain standards of behavior expected from students of a prestigious Institution such as ours. They are expected to behave courteously and fairly with everyone both inside and outside the campus.
- 5.2. All residents are required to carry their valid Identity Cards issued to them by the Institute.
- 5.3. The rooms, common areas and surroundings should be kept clean and hygienic. Notices shall not be pasted on walls and walls shall not be scribbled on.
- 5.4. All Girl/Boy students must be present in their rooms before 11.00 PM
- 5.5. Students are not allowed to be outside the hostel after 11.00 PM, for any reason without specific and prior approval of Warden and making proper entries in the register.
- 5.6. Resident who needs to stay out after the stipulated time must take prior permission from the Warden/Matron in the prescribed form available with the Matron office and sign a declaration of their purpose in writing well in advance (4 days). They must enter their movements in the Register provided while going out and reporting in (after obtaining permission from the concerned Warden/Chief Warden). Students leaving the Hostel without prior permission will be viewed very seriously and will invite expulsion from the rooms and/or from the Institute.
- 5.7. Hostel students shall not leave the headquarters without prior permission of the Warden/Chief Warden. They shall have to apply for permission in writing in advance stating the reason for leaving and the address of their destination. Hostel students who leave Hostel without the application and prior permission from the concerned authorities shall be deemed to be missing and their parent/guardian or even the police authorities may be intimidated.
- 5.8. The students should not screen pirated/unauthorized/unlicensed movies in their computers and common rooms. Any violation will be dealt severely. Punishment for the same will be decided by authorities.

- 5.9. The resident of a room is responsible for any damage to the property in the room during his/her occupancy of that room and will be required to make good the damage, if any. He/she is required to fill in the inventory of the furniture and other items available and hand over the furniture & other materials in good condition when he/she changes/vacates the room/hostel.
- 5.10. In case of damage to or loss of hostel property the cost will be recovered from the students responsible for such damage or loss, if identified, or from all the students of the hostel, as decided by the Warden.
- 5.11. The resident shall not move any furniture from its proper allotted place and also not damage them in anyway. If there are any additional items other than the above belonging to the hostel in a room, the occupant of the room shall hand over them to the Warden, failing which he/she will be charged a penal rent as decided by the Warden.
- 5.12. The resident shall not remove any fittings from any other room and get them fitted in his/her room.

6. ANTI-RAGGING MEASURES

- 6.1. With reference to the **UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009** (under Section 26 (1) (g) of the University Grants Commission Act, 1956), vide notification F.1-16/2007 (CPP-II) DT. 17.06.2009, ragging is a punishable crime. In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal Number 887 of 2009. This has come to effectiveness to prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such a student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force. In view of the above an anti-ragging squad is active and our campus is ragging free. Hence any such activities if occur will be viewed with due seriousness and the student will be subjected to subsequent actions as per the stipulated act. What constitutes Ragging? - Ragging constitutes one or more of any of the following acts:

A. Any conduct by any student or students whether by words spoken or written or by an act which

- has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- B. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
 - C. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
 - D. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
 - E. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
 - F. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
 - G. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
 - H. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student ;
 - I. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
 - J. In case of any such instances either directly been contacted by the senior, being a victim or if the student happen so witness any such incident which can be categorically defined under ragging as above as a campus resident he/she should immediately report to the appropriate authority Warden/Convener of Hostels/Chief warden/Dean Students Welfare/Anti-ragging squad for further course of action. Such informants will be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents. Freshers should clearly desist from doing anything with or against their will, even if ordered to by the senior students and that any attempt of ragging shall be promptly reported to the above authorities as the case may be. The students who are found indulge in such activities shall be punished appropriately after following the procedure and in the manner prescribed herein under.
 - K. **The Anti-Ragging Committee** of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.

- L. **The Anti-Ragging Committee** may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
- a) **Suspension from attending classes and academic privileges.**
 - b) **Withholding/withdrawing scholarship/fellowship and other benefits.**
 - c) **Debarring from appearing in any test/examination or other evaluation process. Withholding results.**
 - d) **Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.**
 - e) **Suspension/expulsion from the hostel.**
 - f) **Cancellation of admission.**
 - g) **Rustication from the institution for period ranging from one to four semesters.**
 - h) **Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.**
- M. An appeal against the order of punishment by the **Anti-Ragging Committee** shall lie,
- a) In case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
 - a) In case of an order of a University, to its Chancellor.
 - b) In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be. All senior students, hostellers and day scholars, are required to sign an Anti-Ragging Undertaking form.
- 6.2. Smoking and consumption of alcoholic drinks and/or narcotic drugs in the hostel premises is strictly prohibited. Students shall not enter the hostel premises in intoxicated state and should not possess such materials. Severe action will be taken if any resident is found to violate this, resulting in expulsion from hostels and rustication from the Institute. Hostel zone is a smoke-free zone in the Institute. Students should not smoke inside the hostel room/common room/dining hall /toilets/corridors/terrace etc. Depending on the case, the management reserves the right to take direct disciplinary action, amounting to even expulsion at short notice from the hostel.
- 6.3. Employing unauthorized persons for personal work such as washing clothes, etc., is not permitted. Members of the hostel staff should not be asked to enter the hostel room on any account.
- 6.4. Any student, who is found to be indulging in undesirable activities such as physical assault, damage to property, etc., will be liable to the following punishments:
- a) He/she will be expelled from the hostel.
 - b) A record of his/her misconduct will be made in the personal file.
 - c) The cost of damage will be fully recovered from him/her together with penalty. He/she will also be fined commensurate with the offence committed.

- d) The privilege of appearing for campus interviews will be denied, when he/she reaches the final year.
 - e) No recommendations will be given to him/her for studies abroad.
- 6.5. Any student found hosting/harboring an offender will also be liable to the punishments mentioned in the **Code of Conduct**.
- 6.6. Residents should not participate in any anti-national, antisocial or undesirable activity in or outside the campus. The visit of a person of the opposite sex to the hostel is restricted to common room and lounge.
- 6.7. A student taking admission as a fresher or a student continuing to the higher classes is required to give an affidavit signed by the student himself and duly endorsed by his/her parent/guardian that he/she will not indulge in any form of ragging. In case he/she is found guilty of indulging in any act of ragging, he/she will be liable for punishment including jail as per the **Goa Prohibition of Ragging Act, 2008**, and other relevant acts.
- 6.8. Ragging in any form is a cognizable offence and severely punishable, as per the Supreme Court directives, including expulsion from the Institute. Further, Police will intervene in ragging cases to book the culprits.

7. GUESTS

- 7.1. A guest of a resident may be permitted, with the prior approval by the Convener of Hostels, to stay in hostel for not more than a week on payment of the necessary charges, as fixed by the HAC from time to time. The guest can be permitted only if the permission is obtained prior to entertaining the guest in the room. For this purpose every person other than resident of the hostel will be considered as a guest for definition.
- 7.2. Entertaining unauthorized guests will lead to severe punishment including expulsion from the hostel.
- 7.3. No overnight guests are permitted in a student's room without permission of the Warden. No person of the opposite sex either guest or otherwise shall be permitted to stay overnight in any part of the hostel.

8. VISITORS

- 8.1. All visitors to the hostel including the parents/guardians will have to make necessary entries in the visitor's book available at the hostel entrance with the security guard.
- 8.2. The visit of men students to the women's hostel and vice-versa is restricted.

9. USE OF APPLIANCES

- 9.1. The use of electrical appliances such as immersion heaters, electric stove/heaters /electric iron are

forbidden in any of the rooms allotted for residence. Private cooking in the hostels /student's room is strictly forbidden. Such appliances, if found will be confiscated and a fine will also be imposed.

- 9.2. The uses of audio systems which may cause inconvenience to other occupants are not allowed. The use of personal TV, VCR and VCD/DVD is prohibited. The students should not hire objectionable CDs from outside.
- 9.3. When the students go out of their room they should switch off all the electrical / electronic appliances, and keep it locked (at all times). Violation will attract suitable penalty and punishment as decided by authorities.

10. COLLECTIVE RESPONSIBILITIES

- 10.1. General damage to the hostel property will be the collective responsibility of all the residents and they will be required to replace/repair such damage, if the students who caused the damage could not be identified.
- 10.2. Residents should not indulge in practices/activities, which may endanger their own personal safety as well as others.
- 10.3. Residents will be personally responsible for the safety of their belongings.
- 10.4. Residents are required to obey all traffic rules inside the campus.
- 10.5. Residents are duty bound to report to the Warden/Convener of Hostels/Chief Warden in case they notice any unwanted incident or undesirable activity going on in the hostel or on the campus.
- 10.6. Residents are required to park the cycles only in the space provided for them in an orderly manner. No cycles/vehicles should be parked at the entrance or in the corridors.
- 10.7. Use of powered vehicles by students has been banned. Residents violating this rule are liable for punishment. Powered vehicles brought to the campus will be confiscated and huge penal charges will be levied. Confiscated vehicles will be released only at the end of the course completion.
- 10.8. Students should not arrange any functions or meeting within the hostel or outside or within the Institute campus without specific permission of the concerned authorities.
- 10.9. Students should not arrange for any picnic outside without specific permission of the Warden/Convener of Hostels/Chief Warden.
- 10.10. Residents are required to be conscious of the environment in which they live by keeping it clean, healthy and presentable. Students should not throw litter indiscriminately and should not use non-bio-degradable items, such as carry bags.
- 10.11. The residents of the hostel are responsible for the safe keeping of their personal belongings. They are advised to keep under lock (preferably a branded one) all valuable items such as Laptop, Mobile Phone, etc. and lock the room even when they are out for a short period.
- 10.12. Any case of theft should be reported promptly to the Security Officer.
- 10.13. No association of students based on region, caste or creed is permitted.
- 10.14. Students are not allowed to arrange any group religious activities in their room.

- 10.15. No secret activities or meetings are permitted on the hostel premises. For holding any meeting in the hostel room or anywhere in the hostel area, prior written permission should be obtained from the Chief Warden.
- 10.16. Students have to use water and electricity judiciously. If fan, tube, etc., found **ON** in the absence of the students at their rooms, fine will be charged by hostel authorities.
- 10.17. Garbage and wastage only be put at garbage box available nearby hostel premises.
- 10.18. Keeping of lethal weapons like sticks, rods, chains etc.in the hostel rooms is strictly prohibited.
- 10.19. No student shall use the service of a hostel housekeeping person for personal work.
- 10.20. Residents shall treat the housekeeping and Hostel staff with due courtesy at all times. Service of the housekeeping staff shall not be utilized for private or personal work. No tips in cash or other kind will be given to housekeeping staff of the hostel.
- 10.21. If a student falls sick, he/she should immediately contact the Medical Officer/Chief Warden/Warden. In case of an emergency, students may shift the patient immediately to a hospital and inform the authorities at the earliest.
- 10.22. A student suffering from infectious/contagious diseases will not be permitted to stay in hostels. Decision of the Warden in this regard will be final and binding.
- 10.23. Students are advised not to keep valuables in the hostel rooms. If they have any extra cash, they are advised to deposit in the bank, post office, or at any other safe place.
- 10.24. They should lock their rooms properly when they go out for their bath, mess etc., each room-mate must keep a key of the door lock of his room, particularly in the case of double/triple seated rooms.
- 10.25. All matters relating to differences among students and complaints against theft shall be brought to the notice of the hostel management. No police complaint will be lodged by the student before taking prior permission from the hostel management.
- 10.26. Any complaint from the neighbors/society will result in strict action.
- 10.27. Students indulging in use of abusive and threatening language, physical fights, use of force to get unfair act accomplished, etc. will be punished. Further, they are liable to be expelled from the hostel/ Institute.
- 10.28. Do not misbehave with the Security personnel/Cleaning staff/Technicians.
- 10.29. No function or celebration shall be organized at hostel premises except with the permission of the Warden.
- 10.30. Playing music/record player etc. loud enough to cause disturbance to his/her neighbor(s) is prohibited. Defaulters will be punished. Repeated acts will render cancellation of allotment of Hostel room.
- 10.31. Accommodation in the Hostel cannot be claimed as a matter of right. Students who disturb peace and violate the rules of the hostels on the campus will be expelled from the hostels.
- 10.32. All the hostellers are to note that electrical/carpentry/plumbing complaints should be given in writing to Warden or written in the complaint register available in the hostel office. In case the complaint is not attended to or there is any difficulty, the students can contact the Chief Warden.
- 10.33. Inmates are prohibited from writing slogans or any writings obscene drawings on the hostel walls and

rooms. Heavy penalties will be imposed on students/group of students indulging in such writings.

- 10.34. Inmates should not play cricket, football etc., in the common halls or inside or in front of hostels. It causes damage to the hostel property, but also disturbs the peace of the surroundings. Heavy penalty will be imposed in case of violation.
- 10.35. The Chief Warden and the wardens can effectively discharge their duties only with the cooperation of students and the parents/guardians. The Chief Warden and the wardens are not to be contacted beyond the working hours for non-emergency issues.
- 10.36. Block Representatives/Mess Representatives will be selected on merit or any other criteria as deemed fit by the Warden from among the wards for assisting him/her in the supervision of hostel block/mess and in enforcing discipline. Every hostel inmate should cooperate with him/her in the act of discharging his/her duties.
- 10.37. The jurisdiction of NIT is confined to the campus. If our students create law and order problems outside the campus, they are answerable to the police.
- 10.38. Do not go out in large groups which are difficult to control. If you get involved in unpleasant situations, you are not the only one to be affected. You end up creating a bad impression of our Institute.
- 10.39. NIT will do its utmost to protect you as long as you are on the right side of the law. Do not overstep your limits. Help us to help you.

11. MESS RULES

- 11.1. Students other than the Mess Committee Members are not permitted to enter the kitchen or store room of the mess on any account.
- 11.2. Students are not permitted to cook any food on their own accord in the messes or in their rooms.
- 11.3. Students on no account whatsoever will be permitted to take food outside the mess. Nor can they take mess utensils such as plate, spoon, tumblers, etc., to their rooms.
- 11.4. No food will be served in the rooms of the hostel for any student unless a certificate is produced from the Institute Medical Officer to the effect that the students 'condition requires the food to be served in their rooms.
- 11.5. The **Mess Timings** are as follows and the students should strictly adhere to these timings.

MESS TIMINGS	
BREAKFAST	7.30 AM TO 9.00 AM
LUNCH	12.00 PM TO 2.00 PM
EVENING SNACKS	5.00 PM TO 6.00 PM
DINNER	7.30 PM TO 9.00 PM

- 11.6. No diner shall waste food. Paying mess bill does not entitle a diner to waste food.
- 11.7. Assist in maintaining the mess and surroundings neat and clean. No notices shall be pasted on walls. Notices put up on the notice boards should not be removed by the diners.

- 11.8. All diners shall interact with the mess staff in the dining hall in a courteous manner.
- 11.9. After eating food, diners shall leave the cup, plate, waste food etc. in the designated bins.
- 11.10. All diners shall produce ID card and Mess card to dine every time in the mess.
- 11.11. If any diner is medically ill and requires a special diet (e.g. Oil-less food) he/she can request the Warden to arrange for the same at the mess.
- 11.12. Students should not bring any pet animals into the mess halls or encourage such practice in the Hostel room.
- 11.13. Food will not be served in rooms and the inmates are not supposed to take food from the dining hall to their rooms. No resident of the hostel is permitted to take any article/utensils etc., outside the hostel /mess premises and even to his /her room.
- 11.14. Wasting food is a social crime. For the first time offence of wasting food by a boarder, warning will be issued to him/her. If the offence is committed for second time a fine of Rs.500/- will be imposed on him/her. If the concerned boarder is found repeating the mistake, strict disciplinary action shall be taken against him/her.

12. HOSTEL FEE REFUNDING POLICY

If any student vacates the hostel during the semester for irrespective of any reasons, a proportional refund of the mess fee component may be provided to the students. However the components of hostel fee shall be forfeited.

13. MEDICAL AID

- 13.1. Any case of illness shall be reported to the Medical Officer/Hostel Authorities immediately.
- 13.2. It is advisable for the students to use mosquito nets, since malaria is endemic here.
- 13.3. If necessary, the resident will be shifted to the hospital at the discretion of the Medical Officer.
- 13.4. Medical facilities are provided in the institute dispensary for routine health problems. However, for any other treatment requiring specialist/expert medical care and treatment, the inmates are supposed to make their own arrangements. Institute Ambulance will be provided for taking the patient to the local hospital for treatment. Medical expenses have to be borne by the students themselves.
- 13.5. The inmates of the hostel should not leave the hostel premises on holidays for the purpose of excursion or picnic without prior written permission from the concerned authorities. Further, they should inform the respective Block Wardens. However, for any accident or fatality that may occur during picnic/excursion, the responsibility does not lie with the institute or Hostel authorities.
- 13.6. Any hostel student harboring any unauthorized person(s) will be expelled from the hostel immediately and shall be liable to disciplinary action by the institute.
- 13.7. No parent or guardian of a student is permitted to stay in the hostel. They must obtain prior permission from the Registrar/Chief Warden to stay in the institute Guest House/Visitor's Block only, (if such accommodation is available for a specific period on payment basis as per the Guest

House accommodation rules).

14. RIGHTS OF HOSTEL MANAGEMENT

- 14.1. Any breach of these rules will invite an enquiry that will be conducted by the Hostel Management. If the student is found guilty, then the Hostel Management will take disciplinary action that it deems fit. Depending on the case, the management reserves the right to take direct disciplinary action, amounting to even expulsion at short notice from the hostel.
- 14.2. The Hostel Management reserves its right to change these rules from time to time keeping the students informed through general circulars displayed on the hostel notice boards.
- 14.3. The room of any student in the hostel can be inspected at any time by the Warden or any authorized member of NITG Hostels. Inmates are advised to keep their **ID** cards with them and show them on demand.