

**NATIONAL INSTITUTE OF TECHNOLOGY
GOA -403401**

Open Tender Enquiry

Enquiry No: NITGOA/OT/WORKS/2020-21/OW/269

Date: 02-10-2020

Important Dates

	Event	Date	Time
To	Pre-bid Conference	-	-
	Last Date of submission of quotation	12-10-2020	09:00 AM
	Technical Bid Opening date	12-10-2020	09:30 AM
	Financial Bid Opening date	12-10-2020	11:00 AM

Dear Sir,

We intend to complete the works mentioned below and invite bids in accordance with the terms and conditions detailed in the bid document. If you are interested, kindly send your offer with prices and complete terms within the time mentioned above.

Please send your quotation to:

Director

NATIONAL INSTITUTE OF TECHNOLOGY
GOA-403401

Yours sincerely,


 Registrar
 Registrar
 National Institute of Technology Goa
 Farnagudi, Ponda-Goa 403 401

Registrar I/C
National Institute of Technology
Goa

Encl:

- (1) Schedule of requirement, specifications, dates etc.
- (2) Bid document containing detail terms and conditions.

1. **Schedule of requirements**

Sl. No.	<u>Name of Work</u>
1.	Various repairs in Director's Cabin of NIT Goa at Farmagudi

2. **Specifications and allied Technical Details**

Enclosed at Annexure – I

3. **Format of Quotation** (tick appropriate box)

It is a Single bid; please give all technical specifications and price bid in one envelope.

OR

It is a two-part bid with separate techno-commercial and price bids. Please see item 1.12 of instructions for method of bidding.

4. The bid envelope should be super-scribed with

Bid for Various repairs in Director's Cabin of NIT Goa at Farmagudi Enquiry No. NITGOA/OT/WORKS/2020-21/OW/269 dated <u>02-10-2020</u>

5. Quotations should be valid for a period of 90 days from the closing date of the bid.

6. **Some important dates:**

i.	Pre-bid Conference:	Date: ____ - ____	Time: ____ - ____
ii.	Last date for receipt of quotation:	Date: 12-10-2020	Time: 09:00 AM
iii.	Opening of techno-commercial bid:	Date: 12-10-2020	Time: 09:30 AM
iv.	Opening of Financial bid:	Date: 12-10-2020	Time: 11:00 AM

7. **Warranty** as applicable must be provided.

8(a) **Excise Duty:** Please state applicable excise duty as a separate item.

8(b) **Taxes and Duties:** Any taxes should be quoted inclusive in price bid/schedule column in Price Bid

9. **Bid Security** (See Item 2.8 of instructions): **Rs. 10,000/-** (Rupees Ten thousand only).

- 10. Performance Security** (See Item 2.10 of instructions): **05%** of gross order value. This will be refunded within two months after a period of one year from the date of work completion period subject to claim letter from contractor.
- 11.** Please go through the enclosed “bid document” carefully for other bidding instructions.
- 12(a)** Please send your quotations by Registered/Speed Post to:

To,
The Director
National Institute of Technology Goa -403401

OR

(b) drop the quotation in the office of the normal working hours of the Institute.

- 13.** For clarifications if any, please mail to re@nitgoa.ac.in

(Contd.)

**NATIONAL INSTITUTE OF TECHNOLOGY
GOA-403401**

BID DOCUMENT

1. Instructions to the bidders:-

- 1.1 Sealed bids are invited on behalf of the Director, National Institute of Technology (NIT), Goa – 403401, from the intending bidders for supply and fixing of goods mentioned in Annexure-I.
- 1.2 The bidders should quote the technical and financial bid separately in two separate envelopes duly superscripted on the envelope as **Technical bid/ financial bid for various repairs in Director's Cabin of NIT Goa at Farmagudi** and their offer/rates in clear terms without ambiguity and EMD should be enclosed in Technical Bid envelope.
- 1.3 The rates should be quoted both in figures and words and legibly written without any over-writings. In case of any correction, the same must be attested by the bidder with full signature. However, no over-writing is permissible.
- 1.4 In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
- 1.5 The last date for receipt of the bid is marked in the enquiry. In case the above date is declared a holiday for NIT Goa, then the bids will be received up to the appointed time on the next working day.
- 1.6 There may be a pre-bid conference in the office of the Department as per schedule given under at the top of the document. NIT Goa for clarifying issues and clearing doubts, if any, about the specification and other allied technical details of the work projected in the bidding document. The prospecting bidders may attend this pre-bid conference at the appointed date, time and place. In case the said date is declared a holiday for the NIT Goa, the pre-bid conference shall be held at the appointed time and place on the next working day.
- 1.7 The bids may be sent by registered or speed post, so as to reach the office NIT Goa before the last date of receipt, or alternatively, be dropped in the office of the normal working hours of the Institute.
- 1.8 If a prospective bidder requires any clarification in regard to the bidding documents, he may mail to re@nitgoa.ac.in
- 1.9 **Bids received after the deadline of receipt indicated in tender document, shall not be taken in to consideration.**
- 1.10 **Each bidder shall submit only one bid. A bidder, who submits more than one bid, shall be disqualified and considered non-responsive.**

- 1.11 The cover containing the bid must be sealed and super-scribed **Various repairs in Director's Cabin of NIT Goa at Farmagudi** vide Enquiry No. **NITGOA/OT/WORKS/2020-21/OW/269** dated **02-10-2020** as given under item of the enquiry.
- 1.12 The bids shall be opened in the office at the date and time given on the top of the document. The bidders may send their authorized representatives to attend the bid opening, if they so desire. In the event of the above bid opening date being declared holiday for the NIT Goa, and then the bids will be opened at the appointed time and place on the next working day.
- 1.13 The bidder has to put seal and sign in full at all pages of the bidding document including all annexures and price bid failing which the bidder will be disqualified.

2. Conditions of the bid:-

- 2.1 The rates quoted should preferably be net, inclusive of all taxes and charges.
- 2.2 **The work should be completed within 15 days from the date of receipt of work order.**
- 2.3 Quality of work should be as per CPWD/PWD norms which will be inspected by Resident Engineer of NIT Goa.
- 2.4 The bid should remain valid for a period of 90 days from the date of opening.
- 2.5 Conditional discount, if any, offered by the bidder shall not be considered at the time of evaluation.
- 2.6 The bid is to be accompanied with "Bid Security" (*Earnest Money*) for an amount stated in the enquiry, in the form of Account Payee Demand Draft only, in favor of **Director, NIT Goa Fees account from any Commercial Bank with validity period of 30 days beyond the final bid validity period.** The bid security shall be forfeited, if the bidder withdraws during the bid validity period.
- 2.7 The successful bidder should furnish "Performance Security" in the name of Director NIT GOA Fees Account for an amount specified in the enquiry, in the form of Account Payee Demand Draft only, from a Commercial Bank with validity period of sixty days beyond period of one year of successful work completion.
- 2.8 If the successful bidder, on receipt of the work order, fails to execute the order within the stipulated period, in full or part, it will be open to the Director, NIT Goa to cancel the order at any time thereafter and contractor will have no claim over the Bill payment.
- 2.9 The successful bidder may be required to execute a contract, where applicable.
- 2.10 Payment (*100 percent*) will be made by Account Payee Cheque/Bank Draft, within 30 days from the successfully completion of work.

- 2.11 In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Director, NIT Goa shall be final.
- 2.12 NIT GOA reserves the right to reject any or all bids without assigning any reason.
- 2.13 The bid document/resultant contract will be interpreted under Indian Laws.
- 2.14 Any disputes arising out of this enquiry shall be dealt in the Goa jurisdiction.

2.15 TYPE OF BIDDERS ELIGIBLE TO BID:-

Preference shall be given to **Class 1 local supplier** as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The **minimum local** content to qualify as a **Class 1 local supplier** is denoted in the bid document as **50%**.

If the bidder wants to avail the Purchase preference, the bidder **must upload/attach a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted.** In case the bid value is more than Rs. 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. **Only Class-I and Class-II Local suppliers are eligible to bid for this tender whereas Non-Local suppliers are not eligible to bid for this tender.**

Definitions for the purpose of current clause:

‘Local Content’ means the amount of value of added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all custom duties) as a proportion of the total value, in percent.

‘**Class-I local supplier**’ means a supplier or service provider, whose goods, services or works offered for procurement, has local content equal to or more than **50%**, as defined under this order.

‘**Class-II local supplier**’ means a supplier or service provider, whose goods, services or works offered for procurement, has local content **more than 20% but less than 50%**.

‘**Non-local supplier**’ means a supplier or service provider, whose goods, services or works offered for procurement, has local content **less than or equal to 20%**.

‘L1’ means the lowest tender or lowest bid or the lowest quotation received in a tender, bidding process or other procurement solicitation as adjudged in the evaluation process as per the tender or other procurement solicitation.

‘Margin of purchase preference’ means the maximum extent to which the price quoted by a “Class-I local supplier” may be above the L1 for the purpose of purchase preference.

‘Procuring entity’ means National Institute of Technology Goa.

‘Works’ means all works as per Rule 130 of GFR-2017.

Purchase Preference:-

A) Subject to the provisions of the order (No. P-45021/2/2017-PP (BE-II) dated 04th June, 2020), purchase preference shall be given to ‘Class-I local supplier’ in procurements undertaken by procuring entities in the manner specified here under.

B) In the procurements of goods or works, which are covered by above Para and which are divisible in nature, the ‘Class-I local supplier shall get purchase preference over ‘Class-II local supplier’ as well as ‘Non-local supplier’, for the procurement in this tender, in the manner specified here under.

i) Among all qualified bids, the lowest bid will be termed as L1. If L1 is ‘Class-I local supplier’, the contract for full quantity will be awarded to L1.

ii) If L1 bid is not a ‘Class-I local supplier’, 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the ‘Class-I local supplier’ will be invited to match the L1 price for the remaining 50% quantity ***subject to the Class-I local supplier’s quoted price falling within the margin of purchase preference***, and contract for the quantity shall be awarded to such ‘Class-I local supplier’ fails to match the L1 price or accepts less than the offered quantity, the next higher ‘Class-I local supplier’ within the margin of purchase preference shall be invited to match the L1 price for remaining quantity and so on, and contract shall be awarded accordingly. In case some quantity is still left uncovered on Class-I local suppliers, then such balance quantity may also be ordered on the L1 bidder.

C) In the procurements of goods or works, which are covered by Para B) above and which are not divisible in nature, and in procurement of services where the bid is evaluated on the price alone, the ‘Class-I local supplier’ shall get purchase preference over ‘Class-II local supplier’ as well as ‘Non-local supplier’, as per the following procedure:

i) Among all qualified bids, the lowest bid will be termed as L1. If L1 is Class-I local supplier, the contract will be awarded to L1.

ii) If L1 is not ‘Class-I local supplier’, the lowest bidder among the class-I local supplier, will be invited to match the L1 price subject to Class-I local supplier’s quoted price falling within the margin of purchase preference, and the contract shall be awarded to such ‘Class- I local supplier’ subject to matching the L1 price.

iii) In case such lowest eligible ‘Class-I local supplier’ fails to match the L1 price, the ‘Class-I local supplier’ within the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case none of the ‘Class-I local supplier’ within the margin of purchase preference matches the L1 Price, the contract may be awarded to the L1 bidder.

D) “Class-II local supplier “will not get purchase preference in any procurement, undertaken by procuring entities.

Margin of Purchase Preference: The margin of purchase preference shall be 20%.

Verification of local content:

a. The ‘Class-I local supplier’/’ Class-II local supplier’ at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for ‘Class-I local supplier’/’Class-II local supplier’, as the case may be . They shall also give details of the location(s) at which the local value addition is made.

b. In cases of procurement for a value in excess of Rs. 10 crores, the 'Class-I local supplier'/ 'Class-II local supplier' shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.

c. False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

d. A supplier who has been debarred by any procuring entity for violation of this order shall not be eligible for preference under this order for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities.

2.16 Technical bid eligibility criteria:-

2.14.1 PAN No: (With photo copy) (Stamped and signed)

2.14.2 Photocopy of GST Registration Certificate. (Stamped and signed)

2.14.3 Signed and stamped copy of Annexure I (Stamped and signed)

2.14.4 Should have experienced in Interior decoration and furnishing in Offices and must have executed at least one work order successfully amounting to minimum of Rs. 3 lacs . (Attach work completion and work order certificate)

2.14.5 Signed and stamped copy of Tender document

2.14.6 Filled in stamped and signed copy of Annexure-V (Undertaking)

2.17 Criteria for Evaluation in Financial Bid :-

The financial bids will be opened of the technically qualified bidders only.

The financial bid(s) shall be evaluated on the basis of the total lowest rates quoted for all the item together.

The words in price bid such as extra will entitle for disqualification of bidders.

Conditional bids will not be accepted and will be liable for disqualification

2.18. Other documents to be attached for processing payment:-

a) Filled and duly signed PFMS Mandate Form and bidder information sheet

b) Filled and duly signed Quotationere Information Sheet.


Registrar
Registrar
National Institute of Technology Goa
Farmagudi, Ponda-Goa 403 401

Registrar I/C
NIT-Goa

ANNEXURE-I

Name of Work: **Various repairs in Director's Cabin of NIT Goa at Farmagudi**

Item No.	GSR Ref.	Description	Unit	Qty
1	11070	Removing dry or oil bound distemper by scrapping sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	M2	223.08
2	MR	Providing and fixing, showcase cum storage unit, made out 19mm Marin ply for sides, shelves, shutters & 6mm Marin ply for back, as per the design and drawing, all internal side finished with 0.8mm laminate and external side with 1 mm laminate of approved brand and shade, Glass shutters for showcase part with 5mm glass, with required hardware fitting handles, locks. etc. as per the directives of Engineer in charge (Marin ply Everest/ Trueewood/Greenply/Duro/Century. Laminate Marino/ Sundek/Greenlam/Century/Formica)	Sq. Ft.	99.00
3	MR	Providing and fixing panelling on wall, windows, ad doors frames, using frame work of Alluminium tubes of size 2"x1" placed horizontally and vertically at every 2 feet covered with 9 mm Marin ply, and finished with 1mm laminate of approved make and shade as per the drawing and directives of Engineer in charge. (Marin Ply Everest/Trueewood/Greenply/Duro/Century. Laminate Marino/ Sundek/ Greenlam/Century Formica)	Sq. Ft.	337.40
4	MR	Providing and fixing full height, partly glazed, cabin partition made out of 2"x2" seasoned salwood frame work, placed horizontally and vertically every 2 feet, partly paneled with 9 mm marine ply on both side finished with 1mm laminate of approved brand and shade, with 5mm glass fixed with teak lipping/bidding, duly finished in polish with matching colour of laminate, and with required frame work, for the cabin door, with lock, door closure,etc. as per drawings and directives of Engineer in charge. (marin ply Everest/Trueewood/Greenply/Duro/Century. Laminate Narino/Sundek/Greenlam/Century/Fromica)	Sq.Ft.	59.50
5	MR	Providing and fixing Marin grade flush door of 30mm thick, duly finished on both side, with 1mm thick laminate of approved brand and shade, with 5mm glass as per designed	Sq. Ft.	94.50

		fitted with teak beeding of matching colour, heavy duty SS Hinges with ball bearing, Mortise lock with separate handle & Key, door closure, all of approved brands, including required hardware and fitting. (Flush Door Elegant/Truewood/Greenply/National. Laminate Marino/Sundek/Greenlam/Century/Formica.)		
6	11119	Providing and applying white cement based putty of average thickness 1.00 mm of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	M2	223.08
7	11097	Wall painting (two or more coats) with plastic emulsion paint of approved brand and manufacture on new work to give an even shade	M2	223.08

Note: The above format should be on letter head of the firm with the signature of Authorized Signatory.

Name of Bidder:

Signature of Bidder:

Seal:

Price Bid (Annexure-II)

Name of Item: **Various repairs in Director's Cabin of NIT Goa at Farmagudi**

Item No.	GSR Ref.	Description	Unit	Qty	Rate	Amount
1	11070	Removing dry or oil bound distemper by scrapping sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	M2	223.08		
2	MR	Providing and fixing, showcase cum storage unit, made out 19mm Marin ply for sides, shelves, shutters & 6mm Marin ply for back, as per the design and drawing, all internal side finished with 0.8mm laminate and external side with 1 mm laminate of approved brand and shade, Glass shutters for showcase part with 5mm glass, with required hardware fitting handles, locks. etc. as per the directives of Engineer in charge (Marin ply Everest/ Truewood/Greenply/Duro/Century. Laminate Marino/Sundek/Greenlam/Century/Formica)	Sq. Ft.	99.00		
3	MR	Providing and fixing panelling on wall, windows, ad doors frames, using frame work of Alluminium tubes of size 2"x1" placed horizontally and vertically at every 2 feet covered with 9 mm Marin ply, and finished with 1mm laminate of approved make and shade as per the drawing and directives of Engineer in charge. (Marin Ply Everest/Truewood/Greenply/Duro/Century. Laminate Marino/ Sundek/ Greenlam/Century Formica)	Sq. Ft.	337.40		
4	MR	Providing and fixing full height, partly glazed, cabin partition made out of 2"x2" seasoned salwood frame work, placed horizontally and vertically every 2 feet, partly paneled with 9 mm marine ply on both side finished with 1mm laminate of approved brand and shade, with 5mm glass fixed with teak lipping/bidding, duly finished in polish with matching colour of laminate, and with required frame work, for the cabin door, with lock, door closure,etc. as per drawings and directives of Engineer in charge. (marin ply Everest/Truewood/Greenply/Duro/Century. Laminate Narino/Sundek/Greenlam/Century/Fromica)	Sq.Ft.	59.50		

5	MR	Providing and fixing Marin grade flush door of 30mm thick, duly finished on both side, with 1mm thick laminate of approved brand and shade, with 5mm glass as per designed fitted with teak beeding of matching colour, heavy duty SS Hinges with ball bearing, Mortise lock with separate handle & Key, door closure, all of approved brands, including required hardware and fitting. (Flush Door Elegant/Truewood/Greenply/National. Laminate Marino/Sundek/Greenlam/Century/Formica.)	Sq. Ft.	94.50		
6	11119	Providing and applying white cement based putty of average thickness 1.00 mm of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	M2	223.08		
7	11097	Wall painting (two or more coats) with plastic emulsion paint of approved brand and manufacture on new work to give an even shade	M2	223.08		
Total in Rs. (before taxes)						
GST @ ___%						
Grand Total in Rs. (Inclusive)						

Note: The above format should be on letter head of the firm with the signature of Authorized Signatory

Name of Bidder:

Signature of Bidder:

Seal:

Bidder Information Sheet (Annexure-III)

1	Company Name	
2	company Registration Number	
3	Registered Address	
4	Name of Partners / Directors	
5	BidderType	
6	City	
7	State	
8	Postal Code	
9	PAN/TAN Number	
10	Company's Establishment Year	
11	Company's Nature of Business	
12	Company's Legal Status	
13	Company Category	
14	Contact Person Name	
15	Date Of Birth (DD/MM/YYYY)	
16	Correspondence Email	
17	Designation	
18	Phone	
19	Mobile	

Note: If the information is not pertaining to the bidder, in third column he should specify as “Not Applicable” the information sheet should be sealed and signed

Name:

Stamp/Seal &Signature of Vendor/Supplier:

PFMS Mandate Form (Annexure-IV)

Sr. No	Details Required	Information
1	Name of Vendor/Supplier	
2	Date Of Birth / Date of	
3	Father/Husband Name	
4	Aadhaar Number	
5	GST No	
6	PAN No	
7	Complete Address	
8	City	
9	Country	
10	State	
11	District	
12	PIN Code	
13	Mobile No.	
14	Telephone No.	
15	E Mail Address	
16	Account Holder Name	
17	Bank Name	
18	Bank (Branch)	
19	Bank Address	
20	Account No.	
21	IFSC Code	
22	Swift Code	

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I/we would not hold the user Institution responsible.

Name:

Stamp/Seal &Signature of Vendor/Supplier:

Annexure-V
UNDERTAKING

To
The Director
National Institute of Technology Goa
Farmagudi Ponda Goa 403401

Respected Sir,

In accordance with the order No. P-45021/2/2017-PP (BE-II) dated 04th June, 2020, I hereby declare that

i) I am aware about all the provisions mentioned in Tender Ref No. _____

as well as order No. P-45021/2/2017-PP (BE-II) dated 04th June, 2020 and abides by the same.

ii) I declare that for this tender I am a **Class-I/Class-II Local supplier** (Strike out whichever is not applicable) and goods/work offered by me in this tender are or will meet the minimum local content as applicable to me (either Class-I/Class-II Local Supplier).

iii) **Local content Make in India (in percentage) in offered product/offered work: _____ %**

Where Local Content defined as 'Local Content' means the amount of value of added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all custom duties) as a proportion of the total value, in percent.

Date:

Name of Representative (Individual):

Name of Firm:

Signature of Bidder:

Seal of Bidder: