

NATIONAL INSTITUTE OF TECHNOLOGY
GOA -403401

Tender Enquiry

Enquiry No: NITGOA/OT/DeanP&D/2018-19/OW/ 582

Date: 05.09.2018

Important Dates

To

Event	Date	Time
Pre-bid Conference	-	-
Last Date of submission of quotation	19-09-2018	10:00 A.M.
Technical Bid Opening date	19-09-2018	10.15 A.M.
Financial Bid Opening date	19-09-2018	03.00 P.M.

Dear Sir,

We intend to purchase the commodities mentioned below and invite bids in accordance with the terms and conditions detailed in the bid document. If you are interested, kindly send your offer with prices and complete terms within the time mentioned above.

Please send your quotation to:

Director NATIONAL INSTITUTE OF TECHNOLOGY GOA-403401
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Yours sincerely,



Registrar I/C
National Institute of Technology
Goa

Encl:

- (1) Schedule of requirement, specifications, dates etc.
- (2) Bid document containing detail terms and conditions.

1. **Schedule of requirements**

<u>Sl. No.</u>	<u>Name of Items</u>	<u>Qty. in Nos.</u>
1.	Galvulim Sheets	Measurements measured in Technical bid

2. **Specifications and allied Technical Details**

Enclosed at Annexure – I

3. **Format of Quotation** (tick appropriate box)

It is a Single bid; please give all technical specifications and price bid in one envelope.

OR

It is a two-part bid with separate techno-commercial and price bids. Please see item 1.12 of instructions for method of bidding.

4. The bid envelope should be super-scribed with

Bid for **Providing and fixing galvulium sheet roof covering to the electrical panel boards for main building of N.I.T.Goa at Farmagudi** Enquiry No. NITGOA/OT/DeanP&D/2018-19/OW/ 582

5. Quotations should be valid for a period of 90 days from the closing date of the bid.

6. **Some important dates:**

i.	Pre-bid Conference:	Date: ____ - ____ - ____	Time: ____ - ____
ii.	Last date for receipt of quotation:	Date: 19-09-2018	Time: 10:00AM
iii.	Opening of techno-commercial bid:	Date: 19-09-2018	Time: 10:15AM
iv.	Opening of Financial bid:	Date: 19-09-2018	Time: 03:00PM

7. **Warranty** as applicable must be provided.

8(a) **Excise Duty:** Please state applicable excise duty as a separate item.

8(b) **Taxes and Duties:** Any taxes should be quoted inclusive in price bid/schedule column in Price Bid

9. **Bid Security** (See Item 2.8 of instructions): **Rs. 4,000/-** (Rupees Four thousand only).

10. **Performance security:** NIL

10. Estimate amount of work : Rs. 81,000/-

11. Please go through the enclosed "bid document" carefully for other bidding instructions.

12(a) Please send your quotations by Registered/Speed Post to:

Director National Institute of Technology Goa -403401
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OR

(b) drop the quotation in the office of the normal working hours of the Institute.

13. For clarifications if any, please mail to dean.pd@nitgoa.ac.in

(Contd.)

**NATIONAL INSTITUTE OF TECHNOLOGY
GOA-403401**

BID DOCUMENT

1. Instructions to the bidders

- 1.1 Sealed bids are invited on behalf of the Director, National Institute of Technology (NIT), Goa – 403401, from the intending bidders for supply and fixing of goods mentioned in Annexure-I.
- 1.2 The bidders should quote the technical and financial bid separately in two separate envelopes duly superscripted on the envelope as **Technical bid/ financial bid for Providing and fixing galvulium sheet roof covering to the electrical panel boards for main building of N.I.T.Goa at Farmagudi** and their offer/rates in clear terms without ambiguity and EMD should be enclosed in Technical Bid envelope.
- 1.3 The rates should be quoted both in figures and words and legibly written without any over-writings. In case of any correction, the same must be attested by the bidder with full signature. However, no over-writing is permissible.
- 1.4 In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
- 1.5 The last date for receipt of the bid is marked in the enquiry. In case the above date is declared a holiday for NIT Goa, and the bids will be received up to the appointed time on the next working day.
- 1.6 There may be a pre-bid conference in the office of the Department as per schedule given under at the top of the document. NIT Goa for clarifying issues and clearing doubts, if any, about the specification and other allied technical details of the work projected in the bidding document. The prospecting bidders may attend this pre-bid conference at the appointed date, time and place. In case the said date is declared a holiday for the NIT Goa, the pre-bid conference shall be held at the appointed time and place on the next working day.
- 1.7 The bids may be sent by registered or speed post, so as to reach the office NIT Goa before the last date of receipt, or alternatively, be dropped in the office of the normal working hours of the Institute.
- 1.8 If a prospective bidder requires any clarification in regard to the bidding documents, he may mail to dean.pd@nitgoa.ac.in
- 1.9 Bids received after the deadline of receipt indicated in tender document, shall not be taken in to consideration.
- 1.10 Each bidder shall submit only one bid. A bidder, who submits more than one bid, shall be disqualified and considered non-responsive.
- 1.11 The cover containing the bid must be sealed and super-scribed “Bid for **Providing and fixing galvulium sheet roof covering to the electrical panel boards for main**

building of N.I.T.Goa at Farmagudi vide Enquiry No. NITGOA/OT/Dean P&D/2018-19/OW/582 dated 05.9.18 as given under item of the enquiry.

- 1.12 The bids shall be opened in the office at the date and time given on the top of the document. The bidders may send their authorized representatives to attend the bid opening, if they so desire. In the event of the above bid opening date being declared holiday for the NIT Goa, and then the bids will be opened at the appointed time and place on the next working day.
- 1.13 The bidder has to put seal and sign in full at all pages of the bidding document including all annexures and price bid failing which the bidder will be disqualified.

2. Conditions of the bid

- 2.1 The rates quoted should preferably be net, inclusive of all taxes and charges.
- 2.2 Work has to be completed within 10 days of receiving of order either by hand, post or via email whichever is earlier.
- 2.3 The bidder may visit the site if required.
- 2.4 The quote by the bidders is deemed to be treated as they have visited the site and they are well acquainted with the requirements of the Institute before quoting and they have clarified of all the requirements before quoting.
- 2.5 Filling of PFMS Mandate form and Bidder Information Sheet form mentioned at the end of tender document is compulsorily.
- 2.6 Quality of the work will be checked based on the specification mentioned in document.
- 2.7 The bidder who is awarded the order to carry out the work should adhere with the safety standards followed by State PWD or CPWD and has to carry out the work as per the specifications mentioned in the bid.
- 2.8 No accommodation will be provided for the workers by the Institute and any injury to the workers or damage to institute property will be sole responsibility of the bidder.
- 2.9 The work may be subjected to the verification by State PWD or CPWD Engineers.
- 2.10 The bid should remain valid for a period of 90 days from the date of opening. In case your offer has a different validity period that should be clearly mentioned in the quotation.
- 2.11 Conditional discount, if any, offered by the bidder shall not be considered at the time of evaluation.
- 2.12 The bid is to be accompanied with "Bid Security" (*Earnest Money*) for an amount stated in the enquiry, in the form of Account Payee Demand Draft, in favour of Director, NIT Goa Fees Account from any Commercial Bank with validity period of 30 days beyond the final bid validity period. The bid security shall be forfeited, if the bidder withdraws during the bid validity period.
- 2.13 The successful bidder should furnish "Performance Security" for an amount specified in the enquiry, in the form of Account Payee Demand Draft in favour of Director, NIT Goa,

fees account from a Commercial Bank with validity period of sixty days beyond period of one year of successful work completion or warranty period whichever is higher. (If mentioned at point no.

- 2.14 If the successful bidder, on receipt of the work order, fails to execute the order within the stipulated period, in full or part, it will be open to the Director, NIT Goa to cancel the order at any time thereafter and contractor will have no claim over the Bill payment.
- 2.15 Director NIT Goa also reserves the right to recover the liquidate damage @0.5% of undelivered goods per week or part thereof OR to recover the liquidate damage @0.5% of order value per week for the work completed beyond scheduled time whichever is applicable.
- 2.16 The successful bidder may be required to execute a contract, where applicable.
- 2.17 Payment (100 percent) will be made by Account Payee Cheque/Bank Draft, within 30 days from the successfully completion of work.
- 2.18 In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Director, NIT Goa shall be final.
- 2.19 The bid document/resultant contract will be interpreted under Indian Laws.
- 2.20 Any disputes arising out of this enquiry shall be dealt in the Goa jurisdiction.
- 2.21 Technical bid eligibility criteria
- 2.21.1 PAN No: (With photo copy).
 - 2.21.2 Photocopy of GST Registration Certificate.
 - 2.21.3 Signed and stamped copy of Annexure I
 - 2.21.4 Signed and stamped copy of Tender document
 - 2.21.5 Filled bidder information sheet mentioned at the end of Tender document
 - 2.21.6 Valid EMD
 - 2.21.7 Filling of PFMS Mandate Form
 - 2.21.8 Bidder has to be either CPWD or State PWD registered contractor and certificate of the same has to be attached along with the bid.
- 2.22 2.18 Criteria for Evaluation in Financial Bid
The financial bid(s) shall be evaluated on the basis of the total lowest rates quoted for all the item together.
The words in price bid such as extra will entitle for disqualification of bidders.
Conditional bids will not be accepted and will be liable for disqualification


Registrar I/C
NIT-Goa

Technical bid (Annexure-I)

Name of Item: Providing and fixing galvulium sheet roof covering to the electrical panel boards for main building of N.I.T.Goa at Farmagudi

<u>It.No.</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Yes/No</u>
1	Providing and fixing colour coated galvulium roofing sheets of 0.5mm thickness including all the accessories (TATA make) but excluding the cost of purlins, rafters, trusses, flashings etc. complete as per the directions of the official in charge.	sq.m	37.8	
2	Steel work welded (SAIL, TATA, VIZAG & using electrodes of Ador or ES4B or Deh Secheron make only)in built up sections trusses and framed work including cutting, hoisting, fixing in position and applying priming coat of red lead paint.			
	In tees, angles, flats and channels	qtl	5.76	
3	Painting two or more coats (excluding priming coat) with superior quality ready mixed paint for steel work of approved brand & manufacture in all shades on new work to give an even shade.	sq.m	24.11	
4	Earthwork in excavation by mechanical means (hydraulic excavator)/manual means in foundation pipeline trenches drain (not exceeding 1.5 m in width or 10 sq.m. on plan) including dressing of sides and ramming of bottoms, lift upto 1.5 m including getting out the excavated soil and disposal of surplus excavated soil as directed within a lead of 50 m.			
	All types of Ordinary rock including all types of laterite rock, blasting prohibited	cu.m	1.968	
5	Providing & laying cement concrete 1:3:6 (1 cement: 3 coarse sand: 6 graded granitic or basaltic stone aggrt. 20 mm. nominal size) excluding cost of centering, shuttering and finishing in:			
	All works upto plinth level	cu.m	0.2	
6	Centering & shuttering including Strutting, Propping & removal of forms for :			
	Columns, Piers, Pillars, Aburments, Posts and struts (square rectangle polygon in plan)	sq.m	4.32	

7	Providing & laying cement concrete 1:2:4 (1 cement: 2 coarse sand: 4 graded granitic or basaltic stone aggrt. 20 mm. nominal size) excluding cost of centering, shuttering and finishing in:			
	All works upto plinth level	cu.m	0.324	
8	Dismantling the tile work in floors and roofs laid in cement including stacking of materials within 50 meters lead for thickness of tiles 10mm to 25mm.	sq.m	1.44	

PRICE BID

It.No.	Description	Unit	Quantity	Rate	Amount
1	Providing and fixing colour coated galvulium roofing sheets of 0.5mm thickness including all the accessories (TATA make) but excluding the cost of purlins, rafters, trusses, flashings etc. complete as per the directions of the Official in charge.	sq.m	37.8		
2	Steel work welded (SAIL, TATA, VIZAG & using electrodes of Ador or ES4B or Deh Secheron make only)in built up sections trusses and framed work including cutting, hoisting, fixing in position and applying priming coat of red lead paint.				
	In tees, angles, flats and channels	qtl	5.76		
3	Painting two or more coats (excluding priming coat) with superior quality ready mixed paint for steel work of approved brand & manufacture in all shades on new work to give an even shade.	sq.m	24.11		
4	Earthwork in excavation by mechanical means (hydraulic excavator)/manual means in foundation pipeline trenches drain (not exceeding 1.5 m in width or 10 sq.m. on plan) including dressing of sides and ramming of bottoms, lift upto 1.5 m including getting out the excavated soil and disposal of surplus excavated soil as directed within a lead of 50 m.				
	All types of Ordinary rock including all types of laterite rock, blasting prohibited	cu.m	1.968		
5	Providing & laying cement concrete 1:3:6 (1 cement: 3 coarse sand: 6 graded granitic or basaltic stone aggrt. 20 mm. nominal size) excluding cost of centering, shuttering and finishing in:				

	All works upto plinth level	cu.m	0.2		
6	Centering & shuttering including Strutting, Propping & removal of forms for :				
	Columns, Piers, Pillars, Aburments, Posts and struts (square rectangle polygon in plan)	sq.m	4.32		
7	Providing & laying cement concrete 1:2:4 (1 cement: 2 coarse sand: 4 graded granitic or basaltic stone aggrt. 20 mm. nominal size) excluding cost of centering, shuttering and finishing in:				
	All works upto plinth level	cu.m	0.324		
8	Dismantling the tile work in floors and roofs laid in cement including stacking of materials within 50 meters lead for thickness of tiles 10mm to 25mm.	sq.m	1.44		
Total in Rs. (Before taxes)					
Taxes					
Other charges (if any)					
Grand Total in Rs.					

Note: The above format should be on letter head of the firm with the signature of Authorized Signatory and if the above technical specification is acceptable he should stamp and sign this page.

Bidder Information Sheet

1	<u>Company Name</u>	
2	<u>company Registration Number</u>	
3	<u>Registered Address</u>	
4	<u>Name of Partners / Directors</u>	
5	<u>BidderType</u>	
6	<u>City</u>	
7	<u>State</u>	
8	<u>Postal Code</u>	
9	<u>PAN/TAN Number</u>	
10	<u>Company's Establishment Year</u>	
11	<u>Company's Nature of Business</u>	
12	<u>Company's Legal Status</u> (choose from below) (Limited Company, Undertaking, Joint venture, Partnership and others)	
13	<u>Company Category</u> (choose from below) (micro unit as per MSME, Small unit as per MSME, Medium unit as per MSME, Ancillary unit, Project Affected person of this company, SSI, Others)	
14	<u>Contact Person Name</u>	
15	<u>Date Of Birth (DD/MM/YYYY)</u>	
16	<u>Correspondence Email</u>	
17	<u>Designation</u>	
18	<u>Phone</u>	
19	<u>Mobile</u>	

Note: If the information is not pertaining to the bidder, in third column he should specify as “ Not Applicable”

Date:-

PFMS Mandate Form

Sr. No	Details Required	Information
1	Name of Vendor/Supplier	
2	Date Of Birth / Date of Incorporation	
3	Father/Husband Name	
4	Aadhaar Number	
5	GST No	
6	PAN No	
7	Complete Address	
8	City	
9	Country	
10	State	
11	District	
12	PIN Code	
13	Mobile No.	
14	Telephone No.	
15	E Mail Address	
16	Account Holder Name	
17	Bank Name	
18	Bank (Branch)	
19	Bank Address	
20	Account No.	
21	IFSC Code	
22	Swift Code	

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I/we would not hold the user Institution responsible.

Name:

Stamp/Seal &Signature of Vendor/Supplier: