

**NATIONAL INSTITUTE OF TECHNOLOGY
GOA -403401**

Open Tender Enquiry

Enquiry No: NITGOA/OT/WORKS/2020-21/OW/166

Date: 04/05/2020

Important Dates

	Event	Date	Time
To	Pre-bid Conference	-	-
	Last Date of submission of quotation	11-05-2020	10:00 AM
	Technical Bid Opening date	11-05-2020	10:30 AM
	Financial Bid Opening date	11-05-2020	12:30 PM

Dear Sir,

We intend to complete the works mentioned below and invite bids in accordance with the terms and conditions detailed in the bid document. If you are interested, kindly send your offer with prices and complete terms within the time mentioned above.

Please send your quotation to:

Director

NATIONAL INSTITUTE OF TECHNOLOGY
GOA-403401

Yours sincerely,



Registrar I/C
National Institute of Technology
Goa

**National Institute of Technology Goa
Farmagudi, Ponda-Goa 403 401**

Encl:

- (1) Schedule of requirement, specifications, dates etc.
- (2) Bid document containing detail terms and conditions.

1. Schedule of requirements

Sl. No.	<u>Name of Work</u>
1.	Repair works to administrative and teaching block for NIT GOA at Farmagudi

2. Specifications and allied Technical Details

Enclosed at Annexure – I

3. Format of Quotation (tick appropriate box)

It is a Single bid; please give all technical specifications and price bid in one envelope.

OR

It is a two-part bid with separate techno-commercial and price bids. Please see item 1.12 of instructions for method of bidding.

4. The bid envelope should be super-scribed with

Bid for Repair works to administrative and teaching block for NIT GOA at Farmagudi Enquiry No. NITGOA/OT/WORKS/2020-21/OW/ <u>166</u> dated <u>04/05/2020</u>

5. Quotations should be valid for a period of 90 days from the closing date of the bid.



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6. **Some important dates:**

i.	Pre-bid Conference:	Date: _____ - _____	Time: ____ - ____
ii.	Last date for receipt of quotation:	Date: 11-05-2020	Time: 10:00 AM
iii.	Opening of techno-commercial bid:	Date: 11-05-2020	Time: 10:30 AM
iv.	Opening of Financial bid:	Date: 11-05-2020	Time: 12:30 PM

7. **Warranty** as applicable must be provided.

8(a) **Excise Duty:** Please state applicable excise duty as a separate item.

8(b) **Taxes and Duties:** Any taxes should be quoted inclusive in price bid/schedule column in Price Bid

9. **Bid Security** (See Item 2.8 of instructions): **Rs. 12,000/-** (Rupees Twelve thousand only).

10. **Performance Security** (See Item 2.9 of instructions): **05%** of gross order value. This will be refunded within two months after a period of one year from the date of work completion period subject to claim letter from contractor.

11. Please go through the enclosed "bid document" carefully for other bidding instructions.

12(a) Please send your quotations by Registered/Speed Post to:

To, The Director National Institute of Technology Goa -403401

OR

(b) Drop the quotation in the office of the normal working hours of the Institute.

13. For clarifications if any, please mail to re@nitgoa.ac.in

(Contd.)

(Contd.)

Form PPIM-1B

[Para 1.17 (ii)]

**NATIONAL INSTITUTE OF TECHNOLOGY
GOA-403401**

BID DOCUMENT

1. Instructions to the bidders :-

- 1.1 Sealed bids are invited on behalf of the Director, National Institute of Technology (NIT), Goa – 403401, from the intending bidders for the work mentioned in Annexure-I.
- 1.2 The bidders should quote the technical and financial bid separately in two separate envelopes duly superscripted on the envelope as **Technical bid/ financial bid for Repair works to administrative and teaching block for NIT GOA at Farmagudi** and their offer/rates in clear terms without ambiguity and EMD should be enclosed in Technical Bid envelope.
- 1.3 The rates should be quoted both in figures and words and legibly written without any over-writings. In case of any correction, the same must be attested by the bidder with full signature. However, no over-writing is permissible.
- 1.4 In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
- 1.5 The last date for receipt of the bid is marked in the enquiry. In case the above date is declared a holiday for NIT Goa, then the bids will be received up to the appointed time on the next working day.
- 1.6 There may be a pre-bid conference in the office of the Department as per schedule given under at the top of the document. NIT Goa for clarifying issues and clearing doubts, if any, about the specification and other allied technical details of the work projected in the bidding document. The prospecting bidders may attend this pre-bid conference at the appointed date, time and place. In case the said date is declared a holiday for the NIT Goa, the pre-bid conference shall be held at the appointed time and place on the next working day.

- 1.7 The bids may be sent by registered or speed post, so as to reach the office NIT Goa before the last date of receipt, or alternatively, be dropped in the office of the normal working hours of the Institute.
- 1.8 If a prospective bidder requires any clarification in regard to the bidding documents, he may mail to re@nitgoa.ac.in
- 1.9 **Bids received after the deadline of receipt indicated in tender document, shall not be taken in to consideration.**
- 1.10 **Each bidder shall submit only one bid. A bidder, who submits more than one bid, shall be disqualified and considered non-responsive.**
- 1.11 The cover containing the bid must be sealed and super-scribed **Technical bid/ financial bid for Repair works to Administrative and Teaching block for NIT GOA at Farmagudi vide Enquiry No. NITGOA/OT/WORKS/2019-20/OW/166** dated 04/05/20 as given under item of the enquiry.
- 1.12 The bids shall be opened in the office at the date and time given on the top of the document. The bidders may send their authorized representatives to attend the bid opening, if they so desire. In the event of the above bid opening date being declared holiday for the NIT Goa, and then the bids will be opened at the appointed time and place on the next working day.
- 1.13 The bidder has to put seal and sign in full at all pages of the bidding document including all annexures and price bid failing which the bidder will be disqualified.

2. **Conditions of the bid:-**

- 2.1 The bidders should quote according to the material required by NIT Goa.
- 2.2 The supply and fixing will be strictly as per specification
- 2.3 The rates quoted should preferably be net, inclusive of all taxes and charges.
- 2.4 The work should be completed within 20 days from the date of receipt of work order.

- 2.5 Quality of work should be as per CPWD/PWD norms which will be inspected by Resident Engineer of NIT Goa.
- 2.6 The bid should remain valid for a period of 90 days from the date of opening. In case your offer has a different validity period that should be clearly mentioned in the quotation.
- 2.7 Conditional discount, if any, offered by the bidder shall not be considered at the time of evaluation.
- 2.8 The bid is to be accompanied with “Bid Security” (*Earnest Money*) for an amount stated in the enquiry, in the form of Account Payee Demand Draft only, in favor of Director, NIT Goa Fees account from any Commercial Bank with validity period of 30 days beyond the final bid validity period. The bid security shall be forfeited, if the bidder withdraws during the bid validity period.
- 2.9 The successful bidder should furnish “Performance Security” in the name of Director NIT GOA Fees Account for an amount specified in the enquiry, in the form of Account Payee Demand Draft only, from a Commercial Bank with validity period of sixty days beyond period of one year of successful work completion.
- 2.10 If the successful bidder, on receipt of the work order, fails to execute the order within the stipulated period, in full or part, it will be open to the Director, NIT Goa to cancel the order at any time thereafter and contractor will have no claim over the Bill payment.
- 2.11 The successful bidder may be required to execute a contract, where applicable.
- 2.12 Payment (*100 percent*) will be made by Account Payee Cheque/Bank Draft/PFMS within 30 days from the successfully completion of work.
- 2.13 In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Director, NIT Goa shall be final.
- 2.14 Director NIT Goa reserves the right to reject any or all bids without assigning any reasons.

- 2.15 The bid document/resultant contract will be interpreted under Indian Laws.
- 2.16 Any disputes arising out of this enquiry shall be dealt in the Goa jurisdiction.

2.17 **Technical bid eligibility criteria :-**

- 2.17.1 PAN No: (With photo copy) .(Stamped and signed)
- 2.17.2 Photocopy of GST Registration Certificate. (Stamped and signed)
- 2.17.3 Signed and stamped copy of Annexure I (Stamped and signed)
- 2.17.4 Valid PWD or CPWD registered contractor registration certification. (Stamped and signed)
- 2.17.5 Signed and stamped copy of Tender document

2.18 **Criteria for Evaluation in Financial Bid :-**

The financial bids will be opened of the technically qualified bidders only. The financial bid(s) shall be evaluated on the basis of the total lowest rates quoted for the entire item together.

The words in price bid such as extra will entitle for disqualification of bidders.

Conditional bids will not be accepted and will be liable for Disqualification

Other documents to be attached for processing payment:-

- a) Filled and duly signed PFMS Mandate Form and bidder information sheet
- b) Filled and duly signed Quotation and Information Sheet.



Registrar I/C
NIT-Goa

National Institute of Technology Goa
Farmagudi, Ponda-Goa 403 401

ANNEXURE-I

Name of Work: **Repair works to administrative and teaching block for NIT GOA at Farmagudi**

Item No.	GSR Ref.	Description	Unit	Qty
1	R.A	Providing and applying one coat of Dr.Fixit Prime seal primer and three coats of new coat of Dr.Fixit waterproofing compound including cleaning the old surface etc. complete as per directions of Engineer In Charge.	m2	365.43
2	8030	Providing and fixing anodized aluminium shutters in accordance with the specification annexed with Goa schedule of Rates (2004) Vol & II including all taxes, transportation, scaffolding and handling etc. complete as per direction of the Engineer-in-charge: windows with two sliding shutters using 18 mm series shutters section. b) Plain glass	m2	12.90
3	8037	Providing and fixing anodized aluminium shutters in accordance with the specification annexed with Goa schedule of Rates (2004) Vol & II including all taxes, transportation, scaffolding and handling etc. complete as per direction of the Engineer-in-charge: Fixed windows/ ventilators matching with 18 mm series shutters. b) Plain glass	m2	7.64
4	8042	Extra for powder coating with pure polyester powder of shade of required colour on the aluminium section	m2	20.54
5	R.A.	Supplying and fixing of butyl tape 5cm wide and of appropriate length including proper finishing etc. complete	m	308.00

Note: The above format should be on letter head of the firm with the signature of Authorized Signatory.

Price Bid

Name of Item: Repair works to administrative and teaching block
for NIT Goa at Farmagudi

Item No.	GSR Ref.	Description	Unit	Qty	Rate	Amount
1	R.A	Providing and applying one coat of Dr.Fixit Prime seal primer and three coats of new coat of Dr.Fixit waterproofing compound including cleaning the old surface etc. complete as per directions of Engineer In Charge.	m2	365.43		
2	8030	Providing and fixing anodized aluminium shutters in accordance with the specification annexed with Goa schedule of Rates (2004) Vol & II including all taxes, transportation, scaffolding and handling etc. complete as per direction of the Engineer-in-charge: windows with two sliding shutters using 18 mm series shutters section. b) Plain glass	m2	12.90		
3	8037	Providing and fixing anodized aluminium shutters in accordance with the specification annexed with Goa schedule of Rates (2004) Vol & II including all taxes, transportation, scaffolding and handling etc. complete as per direction of the Engineer-in-charge: Fixed windows/ ventilators matching with 18 mm series shutters.	m2	7.64		

		b) Plain glass				
4	8042	Extra for powder coating with pure polyester powder of shade of required colour on the aluminium section	m2	20.54		
5	R.A.	Supplying and fixing of butyl tape 5cm wide and of appropriate length including proper finishing etc. complete	m	308.00		
Total in Rs. (before taxes)						
GST @ ___%						
Grand Total in Rs. (Inclusive)						

Grand Total in words:

Note: The above format should be on letter head of the firm with the signature of Authorized Signatory


 National Institute of Technology Goa
 Farmagudi, Ponda-Goa 403 401

Bidder Information Sheet

1	Company Name	
2	company Registration Number	
3	Registered Address	
4	Name of Partners / Directors	
5	BidderType	
6	City	
7	State	
8	Postal Code	
9	PAN/TAN Number	
10	Company's Establishment Year	
11	Company's Nature of Business	
12	Company's Legal Status	
13	Company Category	
14	Contact Person Name	
15	Date Of Birth (DD/MM/YYYY)	
16	Correspondence Email	
17	Designation	
18	Phone	
19	Mobile	

Note: If the information is not pertaining to the bidder, in third column he should specify as " Not Applicable" the information sheet should be sealed and signed

PFMS Mandate Form

Sr. No	Details Required	Information
1	Name of Vendor/Supplier	
2	Date Of Birth / Date of Incorporation	
3	Father/Husband Name	
4	Aadhaar Number	
5	GST No	
6	PAN No	
7	Complete Address	
8	City	
9	Country	
10	State	
11	District	
12	PIN Code	
13	Mobile No.	
14	Telephone No.	
15	E Mail Address	
16	Account Holder Name	
17	Bank Name	
18	Bank (Branch)	
19	Bank Address	
20	Account No.	
21	IFSC Code	
22	Swift Code	

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I/we would not hold the user Institution responsible.

Name:

Stamp/Seal & Signature of Vendor/Supplier:

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