



राष्ट्रीय प्रौद्योगिकी संस्थान गोवा
NATIONAL INSTITUTE OF TECHNOLOGY GOA

फार्मागुडी , फोंडा गोवा - ४०३ ४०१, इंडिया
Farmagudi, Ponda, Goa - 403 401, India

Ref.No: NITG/ADMIN/2020/OW/217

Date: 03.07.2020

//ORDER//

Subject: MHA Guidelines for phased reopening (Unlock 2)

Reference: MHA Guidelines for Phased reopening (unlock 2) issued by the Secretary (HE) vide letter No.16-6/2020-U1A dated 30.06.2020

In order to ensure the safety of the faculty members/ Teachers/Researchers/ Non-Teaching staff of higher education institutions, the following instructions as preventive measures on spreading of COVID-19, have been issued by the Secretary (HE) vide his letter dated 30.06.2020 referred above;

1. The colleges and educational institutions will remain close till 31.07.2020. However online/distance learning shall continue to be permitted and shall be encouraged.
2. Faculty members/ Teachers/ Researchers/ Non-Teaching staff is permitted and advised to work from home till 31.07.2020
3. Faculty Members and Researchers should utilise the period for various academic activities. (as communicated vide Institute's office order No: Admin/NIT Goa/2020/OW/186 dated 22/05/2020)
4. The said period of work from home shall be counted as being on duty for all purposes.
5. In case of exigency, Faculty members/ Researchers/ Non-Teaching staff may attend or be asked to attend the office with all precautionary measures as mentioned in the guidelines issued by MHA/MHFW time to time.

As instructed earlier, the Faculty/ Researchers/ Non-Teaching STAFF shall work from home and be in touch with their Heads and Officer In-charges through email, phone etc. They are not allowed to go out of station without prior permission from the Administration.

The essential services staff like security, housekeeping and maintenance staff shall attend the office as minimum as possible based on weekly rosters prepared by the respective offices. The copy of the weekly rosters shall be mailed to In-charge, Administration section on every Monday.

All offices/ employees of the Institute are advised to strictly follow the national directives for COVID-19 management as issued by Ministry of Home affairs.

This is issued with the approval of the competent authority.

Registrar-I/c

Registrar

National Institute of Technology Goa
Farmagudi, Ponda-Goa 403 401

Copy to:

1. PA to Director
2. All Faculty and Staff Members through email