

राष्ट्रीय प्रौद्योगिकी संस्थान गोवा
NATIONAL INSTITUTE OF TECHNOLOGY GOA
फार्मागुडी, फोंडा, गोवा - ४०३ ४०१, इंडिया
Farmagudi, Ponda, Goa - 403 401, India

No: NITGOA/INST/2023-24/OW/ 503
Dated: 14/11/2023

NOTICE FOR INVITING PROPOSAL FOR PROVIDING WASHING MACHINE (FREE OF COST) - FACILITY FOR WASHING CLOTHES TO THE STUDENTS OF NIT GOA ON CHARGEABLE BASIS DIRECTLY FROM STUDENTS.

Handwritten signature

National Institute of Technology Goa
Farmagudi, Ponda-Goa 403 401

NATIONAL INSTITUTE OF TECHNOLOGY GOA
Farmagudi, Ponda Goa 403401
Phone : (0832) 2404206, 2404205 : : Fax : (0832) 2404202

To
Shri/M/s.....
Address.....
.....
.....

Name of the procurement: INVITING PROPOSAL FOR PROVIDING WASHING MACHINE
AT NIT GOA.

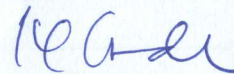
No NITGOA/INST/2023-24/OW/ 503
Dated: 14 / 11 / 2023,

Dear Sir,

A Detailed notice inviting Proposal incorporating the technical specification as well
Instructions and Conditions are enclosed herewith.

You are requested to submit your sealed proposal with all relevant documents latest by
01.00 PM on or before 24/11/2023.

Yours faithfully,



Registrar
National Institute of Technology Goa

National Institute of Technology Goa
Farmagudi, Ponda-Goa 403 401

**NATIONAL INSTITUTE OF TECHNOLOGY GOA
Farmagudi Ponda-Goa 403401**

Phone: (0832) 2404206 Fax: (0832) 2404202

NOTICE INVITING PROPOSAL

Ref No: NITGOA/INST/2023-24/OW/503 Dated:14-11-2023

Sealed Proposals are invited from Bidders for "INVITING PROPOSAL FOR PROVIDING WASHING MACHINE AT NIT GOA".

Proposals will be received up to **01.00 PM on or before 24/11/2023**. If intending bidder wants to participate during proposal opening they can do the same or send their representative for the same with a proper authorization letter. In case, the day of submission of the proposal happens to be a holiday on account of Govt. notification or weekends and proposal cannot be received or opened, then the proposals shall be received on the next working day at **01.00 P.M.** for which no separate communications will be made. Other terms and conditions are enclosed.

Last date and time for submission: **Upto 01.00 P.M. on or before 24/11/2023**.


Proposed proposal opening date and time will be informed to the respective bidders.

The bidders have to provide online/offline presentation as per the convenience of the bidder.

Application for Proposal Document must be accompanied by filled in PFMS Form. Proposal Notice can be downloaded from the Tender section of website www.nitgoa.ac.in or it can be downloaded from <https://eprocure.gov.in/epublish/app>.

There is no download fee/EMD for the same.

Director NIT GOA has the right to reject any or all the proposals received without assigning any reason thereof.



Registrar

National Institute of Technology Goa

**National Institute of Technology Goa
Farmagudi, Ponda-Goa 403 401**

Instructions to bidders:

1. The bidders should submit the proposal along with mandatory documents to Inward section NIT GOA (Administration office, Main Building) and the envelope should be super scribed as Proposal Enquiry No. NITGOA/INST/2023-24/OW/503 dated 14/11/2023 for "Installation of Washing Machine at NIT GOA."
2. The proposal should be addressed to **"The Director, NIT Goa Farmagudi Ponda Goa 403401"**.
3. The rates should be quoted both in figures and words and legibly written without any over-writings. In case of any correction, the same must be attested by the bidder with a full signature.
4. In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
5. The last date for receipt of the proposal is marked in the inquiry. In case the above date is declared a holiday for NIT Goa, then the bids will be received up to the appointed time on the next working day.
6. The proposal may be sent by post, to reach the office NIT Goa before the last date of receipt, or be submitted in the office of the normal working hours of the Institute. **(09.00 A.M. to 05.30 P.M.)**
7. Intending bidder requires any clarification regarding the notice inviting proposal, he may mail to ravi@nitgoa.ac.in at least **02 days** before the last date proposal submission time.
8. Proposal submitted after the last submission date will not be accepted and his proposal will be treated as non-responsive.
9. Intending bidder shall submit only one proposal. A bidder, who submits more than one proposal, shall be disqualified and considered non-responsive.
10. The proposal shall be opened by the committee in the NIT GOA at the proposed opening date and time which will be informed to the bidders. The bidders may send their authorized representatives to attend the proposal opening with proper authorization letter if they so desire. In the event of the above proposal opening date being declared a holiday for the NIT Goa, then the bids will be opened at the appointed time and place on the next working day.
11. **The bidder has to put a seal and sign in full at all pages of the proposal notice including all annexures and price bid failing which the bidder will be disqualified.**
12. Director NIT GOA has the right to reject any or all the proposals received without assigning any reason thereof.
13. The bidder failing to provide the service during the warranty period will entitle the firm/proprietor debarment from NIT Goa Procurement.

Conditions of the participation in proposal:

1. The rates quoted should preferably be net, inclusive of all taxes and duties, packing, forwarding, freight, Insurance, training cum demo charges (if any), and all other incidental charges mentioned separately.
2. **The service provider should ensure that he is registered as a company or he is the authorised dealer. The service provider must ensure providing all the supporting documents with respect to PAN card/GST certificate and experience certificate with similar nature of services in premium Institute like NIT, IIT, and CFTI. Further the service provider must attach all the authorised certificates of the company or authorised person on his behalf.**

The successful bidder must comply with all the terms and conditions mentioned in the proposal document and MoU to be signed between NIT GOA and service provider.

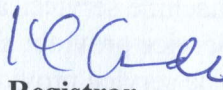
3. The installation of the equipment and training cum demo should be provided (if required).
4. The bid should remain valid for **45 days** from the date of opening.
5. Conditional discount, if any, offered by the bidder shall not be considered at the time of evaluation.
6. The goods offered should strictly conform to the specification and technical details mentioned in ATC.
7. Any Liability regarding GST will be of the supplier of products. Also, any obligations regarding Indian Acts will be the responsibility of the supplier of products only.
8. In the event of any dispute arising out of the proposals or from the resultant contract, the decision of the Director, NIT Goa shall be final.
9. Any disputes arising out of this inquiry shall be dealt with in the Goa jurisdiction only.

10. **Criteria for Evaluation of Lowest Proposal:-**

- a) The bidder has to quote for all the items mentioned in the price bid. Failing to quote for one or more than one item will result in the disqualification of the proposal. (Proposal to be submitted on the firm letterhead mentioning GST No., PAN no. of Firm/Proprietor.)
- b) Signed and stamped copy of the entire proposal notice along with a copy of GST Registration Certificate and PAN card to be submitted by the bidder.
- c) Work experience certificates regarding providing such services to premium Institute like NIT, IIT, and CFTI should be attached.
- d) The bidder must attach all the authorised certificates of the company or authorised person on his behalf.
- e) After fulfilling the criteria mentioned at point 10 (a-d) that proposal which is lowest in Total (of all items) will be awarded the order.

Documents required for bill processing:-

1. Filled and duly signed Bidder information sheet
2. Filled and duly signed PFMS Mandate Form


Registrar
NIT GOA

National Institute of Technology Goa
Farmagudi, Ponda-Goa 403 401

Price Bid

Date:-

INVITING PROPOSAL FOR PROVIDING WASHING MACHINE AT NIT GOA

| Sr.No | Particulars | Duration | Rates |
|--|-------------|------------|-------|
| 1. | Normal Wash | 40 minutes | |
| 2. | Quick Wash | 25 minutes | |
| 3. | Spin | 06 minutes | |
| Total in Rs. (excluding taxes) | | | |
| Other charges (if any), please specify | | | |
| Taxes in Rs. | | | |
| Grand Total in Rs. (In figures) | | | |
| Grand Total (In words):- | | | |

Additional Terms and Conditions:-

1. Service for providing washing machine facility for washing clothes to the students of NIT Goa on chargeable basis directly from students.
 2. IOT based Commercial Washing Machines should be installed by the service provider at free of cost at NIT Goa permanent campus, Cuncolim, Goa.
 3. All machines to be provided free of cost without any purchase cost to the Institute.
 4. The machines should be installed on proportionate bases as per the student's strength approx. 1 machine per 100 students which may be increased or decrease later after mutual review & agreement.
 5. The service provider should ensure the timely maintenance to be done on regular basis by company own appointed service team at their own cost.
 6. Service provider should provide smart washing operation and advanced washing service through its mobile application on iOS and Android both.
 7. All Washing Machines will be Front load and with a minimum capacity of 8 KG.
 8. Service provider should pay electricity and water charges as per actuals or decided by the Competent Authority.
 9. The companies should give the presentation for the effective implementation of the washing machine services and the Standard operating procedure for making it effective.
 10. Service provider should pay licence fee as per Institute norms on or before 7th of every month.
 11. The service provider should also ensure that the complaints should be address within 24 hours.
- * The vendor should quote the charges inclusive of all the applicable taxes and charges.**

Documentation required after awarding service order:

1. MoU needs to be signed between NIT Goa and the service provider (authorized Signatory) the cost of the stamp Paper of Rs. 100/- has to be borne by the service provider.

Date:-

PFMS Mandate Form

| Sr. No | Details Required | Information |
|--------|---------------------------------------|-------------|
| 1 | Name of Vendor/Supplier | |
| 2 | Date Of Birth / Date of Incorporation | |
| 3 | Father/Husband Name | |
| 4 | Aadhaar Number | |
| 5 | GST No | |
| 6 | PAN No | |
| 7 | Complete Address | |
| 8 | City | |
| 9 | Country | |
| 10 | State | |
| 11 | District | |
| 12 | PIN Code | |
| 13 | Mobile No. | |
| 14 | Telephone No. | |
| 15 | E Mail Address | |
| 16 | Account Holder Name | |
| 17 | Bank Name | |
| 18 | Bank (Branch) | |
| 19 | Bank Address | |
| 20 | Account No. | |
| 21 | IFSC Code | |
| 22 | Swift Code | |

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I/we would not hold the user Institution responsible.

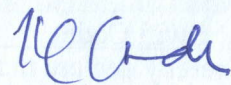
Name:

Stamp/Seal &Signature of Vendor/Supplier

Bidder Information Sheet

| | | |
|----|---|--|
| 1 | Company Name | |
| 2 | Company Registration Number | |
| 3 | Registered Address | |
| 4 | Name of Partners / Directors | |
| 5 | Bidder Type | |
| 6 | City | |
| 7 | State | |
| 8 | Postal Code | |
| 9 | PAN/TAN Number | |
| 10 | Company's Establishment Year | |
| 11 | Company's Nature of Business | |
| 12 | Company's Legal Status (<i>Limited Company, Undertaking, Joint venture, Partnership and others</i>) | |
| 13 | Company Category (<i>micro unit as per MSME, Small unit as per MSME, Medium unit as per MSME, Ancillary unit, Project Affected person of this company, SSI, Others</i>) | |
| 14 | Contact Person Name | |
| 15 | Date Of Birth (DD/MM/YYYY) | |
| 16 | Correspondence Email | |
| 17 | Designation | |
| 18 | Phone | |
| 19 | Mobile | |

Note: If the information is not pertaining to the bidder, in third column he should specify as " Not Applicable" the information sheet should be sealed and signed.



National Institute of Technology Goa
Farmagudi, Ponda-Goa 403 401